FOR COLUMBIA COUNTY, OREGON
Monday, March 16, 2026
Museums Commission
Meeting Minutes

The Columbia County Museums Commission (CCMC) met in a scheduled session with Jay Anderson, Henry Heimuller, Joanne Pellham, Les Watters, Deb Hazen, Margaret Magruder, Spencer Parsons, and Jacyn Normine from the John Gumm Building and Civic Center. Joining virtually, Tobi Finzel and Kay Heflin.

Call Meeting to Order
Deborah Hazen called the meeting to order at 2:02 p.m.

Public Comment (limit 3 min.)
No Public Comment

Review of Commission Members & Election of Chair and Vice Chair
Joanne Pellham nominated Deborah Hazen as Chair and Jay Anderson as Vice Chair. Henry Heimuller moved to elect Deborah Hazen as Chair and Jay Anderson as Vice Chair. Joanne Pellham seconded. All in favor. The motion carries.

Set Regular Semi-Annual Meeting Dates
Henry Heimuller moved to hold meetings on the 3rd Monday of March and the 3rd Monday of September each year. Joan Pellham seconded. All in favor. The motion carries.

Approve minutes from the July 23, 2024, meeting.
Henry Heimuller moved to approve the minutes as presented. Joanne Pellham seconded. All in Favor. The motion carries.

Discussion items

1. **Update regarding letters from the museums to formalize the County's ownership of the entire artifact collection.** After discussion, it has been recommended that a letter be submitted to the Museums Commission to consider each museum's collection as a single collection, including artifacts. Spencer will draft a letter to the BOC.
2. **FORMS-Inbound, Outbound, & Donation**. It was discussed that Vernonia and St. Helens need to work together to finalize universal forms with separate logos. Ideally, these forms should be created in a digital format for ease of scanning.
3. **Transfer of collection artifacts from VPMA to CCMA Notice.** The Halie Heacock artwork pieces are important to the St. Helens history. St. Helens is asking that Vernonia transfer the pieces.
4. **VPMA website hosted by CCMA Notice.** Update VPMA to utilize CCMA Google Workspace so both locations have similar pages.
5. **Process to dispose of unwanted items.** Discuss more formal policies at next meeting.

Other Business to come before the Commission.
Place on next agenda: transferring items from Vernonia to Rainier and managing multiple duplicated items.
Next meeting is scheduled for September 21, 2026, at 2:00 p.m., hybrid from the John Gumm Building.

With nothing further to come before this commission. The meeting adjourned at 3:30 p.m.

Joanne Pellham moved to approve the minutes with correction to the spelling of Halie Heacocks name . Jay Anderson seconded. All in favor. Motion carries. Dated October 5, 2026.