

**COLUMBIA COUNTY SHERIFF
MEMORANDUM**

**APPROVED
With Changes
03.10.2015**

Date: February 20, 2015
To: Sheriff Jeff Dickerson
From: Millie Wagner, Administrative Assistant
SUBJECT: **JOCAC MEETING – MINUTES FOR 02/10/2015 MEETING**

Attendees:

Committee Members:
Garrett Lines, Vice-Chair
Jeff Auxier
Rita Bernhard
Harvey Bilton
Greg Hinkleman
Lester Kahr
Dennis Kenna
Jamie Maygra

Columbia County:

Columbia County Sheriff's Office:
Sheriff Jeff Dickerson
Captain Tony Weaver, Jr.
Millie Wagner – Administrative Assistant

Visitors:
Courtney Vaughn, The South County Spotlight

Meeting location: Columbia County Justice Center, 901 Port Avenue, Saint Helens, Oregon.

Meeting called to order at 7:00 PM by Committee Vice-Chair, Garrett Lines. A quorum check was done and it was determined that they had a quorum.

PUBLIC COMMENT

No public comment.

OLD BUSINESS

Review and approval of minutes from previous meetings: minutes accepted as presented.

NEW BUSINESS

Long-term Capitol Expense Projections

- The Sheriff handed out a document showing capitol expense projections through 2025 and reviewed each line item with the committee.
 - The Sheriff stated that the next major expense would be the Jail Management System (JMS).
 - The JMS that we will look at will interface well with ReJIN and we will need to do an RFP prior to purchase.

Initial Budget Request

- The Sheriff reviewed the FY 16 and FY 17 projected revenue and the FY 15 actual and estimated revenue with the committee.
- The Sheriff reviewed the FY 16 and FY 17 projected expense and the FY 15 actual and estimated expense with the committee.
 - The Sheriff stated that he was still waiting for information from payroll regarding the salary numbers.
 - The Sheriff is estimating that all salary costs, including benefits, for FY 15 will be \$2,500,000.00.
 - Committee member Hinkleman asked about the line item for radio supplies. Captain Weaver responded that these will be for operational radios for the jail. He stated that there was a grant for radios that Enforcement would be trying to take advantage of, but he wasn't sure that the grant would also include radios for the jail.
- The Sheriff stated that he would continue to update the committee as he received more budget information.

Development of a List of All Additional Information Needed by the JOCAC Committee in Order for it to Make It's Recommendations

- Committee member Maygra stated that he would like to see a breakdown that can give some indication of where the inmates come from. I.e., Number of inmates coming from the county vs. the number of inmates that are coming from the cities.
 - The Sheriff stated that this can be provided by arresting agency.
 - The Sheriff also stated that by state law we have to provide housing if someone is arrested, however if a city has someone that they have arrested for minor offenses and the city wants to pay for additional beds in order to house these people, then this could be done.
- Vice-chair Lines would like to see the number of deputies/control techs, etc. that we need versus where we are now with the hiring.
 - Captain Weaver stated that the next academy was in June and we will have 2 people attending. There will also be another academy in October. He also stated that there will be another panel interview for deputies this week. Lateral deputies that are currently certified and will not need to attend the academy again.
 - The Sheriff stated that one of the obstacles that we are facing is the fact that both Multnomah County and Washington County are also currently hiring and both pay higher salaries than our county does.
 - The Sheriff stated that we have brought in part-time, temporary deputies that are retired corrections deputies from other jails in order to help in the interim.
- Committee member Auxier asked if the matrix system will still be used.
 - The Sheriff stated that it will most likely be used to some extent.
 - Committee member Auxier stated that he thought it would be good for the public to know that the matrix release system is standard operating procedure for most jails.
- Committee member Kenna asked what Columbia County's standing was with regard to crime.
 - The Sheriff stated that property crimes have gone up.
 - Captain Weaver stated that in the matrix release system, point values are assigned to the type of crime, so some of those committing property crimes may or may not be released.
- Committee member Auxier asked if there was additional information that the committee may not need, but that the public may need to hear.
 - USM inmates: the costs of housing vs. the revenue they bring in.
 - Hiring: Why it takes so long and obstacles to hiring.
 - The Sheriff stated that he actually hired Lt. Steve Salle, former Chief of SHPD, to find recruits to hire.

Discussion for Next Agenda

- Committee member Kenna suggested that strategies for getting the information out be discussed.
 - Committee member Auxier suggested a report that the committee generates. Discussion regarding who the report should be delivered to and what type of report it should be.

- Committee member Hinkleman suggested that more information regarding the matrix release system be placed on the next agenda.
- Committee member Kenna stated that the committee needed to thoroughly understand the operational protocols.
- Committee member Bernhard stated that the public wants to know that the levy money is being used appropriately.
- The frequency of the meeting was discussed.
 - Timeline of when the committee goes from meetings to a quarterly meeting
 - The Sheriff stated that he thinks it is very important to have frequent meetings through the budget cycle.
 - Committee member Bernhard suggested that the committee continue to have monthly meetings through May or June, then perhaps move to a quarterly meeting.
 - The Sheriff suggested that after the May or June meeting, the committee meet again toward the end of October and then meet quarterly thereafter.
 - Committee member Bernhard stated that she thought it would be helpful for the BOCC to give the committee information and direction regarding the frequency of the committee meetings.
- Committee Hinkleman stated that he thinks that someone from the committee should testify at the budget hearings during the portion of the jail budget.
 - Vice-chair Lines suggested that the committee may not want to do this as the committee's statement may be viewed as not being independent from the Sheriff's Office.
 - Committee member Bernhard stated that the county does a public hearing after the budget is set and that the committee may need to ask County Counsel about this.
 - Agenda item for the next meeting: What the committee's role in the budget hearings should be.

The next meeting date will be March 10 at 7:00 PM; the location will be the same.

Vice-chair Lines made a motion to adjourn the meeting at 8:35 PM. The motion was seconded by committee member Maygra. The motion passed unanimously and the meeting was adjourned at 8:36 PM.

Respectfully submitted by Millie Wagner, Admin, Columbia County Sheriff's Office