

Exhibit A
ACCESS APPROACH ROAD CONSTRUCTION APPLICATION AND PERMIT

COLUMBIA COUNTY PUBLIC WORKS DEPARTMENT
1054 OREGON STREET, ST. HELENS, OR 97051
PHONE: (503) 397-5090 FAX: (503) 397-7215

A. APPLICATION

Application Fee: \$50.00

Receipt #: _____

PERMIT NUMBER: _____

Permit Expires: _____

Applicant Name (*please print*) _____

declares that he/she is the owner or sanctioned by owner of the real property adjoining the public road, private road or driveway at the location described herein and has the lawful authority to apply for this Permit. When approved, a Permit is subject to the terms and provisions of Columbia County Ordinance No. 2006-4, and Exhibit B Specifications.

NOTE: Access permit must be issued prior to obtaining a building permit. Access construction must be completed to specified standards within the time period allowed before a building inspector can approve the final inspection for occupancy or issue a Certificate of Occupancy. If access construction cannot be completed and the applicant is otherwise eligible for a final inspection and/or Certificate of Occupancy, a deposit of \$2,000 may be made as security for future construction. The deposit will be forfeited if the access is not completed within the required time. Applicant must notify County Road Department of any change in address to insure return of deposit.

Access Requested is: ☐ New Access ☐ Existing Access ☐ Replacement Access

Access Type is: ☐ Permanent ☐ Temporary ☐ Low Usage

Road Name: _____ **12-digit Property Tax Account No.**
Township, Range, Section, Parcel: _____

Side of Road: ☐ North ☐ South ☐ East ☐ West

Between/Near Landmarks (attach map or sketch): _____

Property Owner's Signature: _____ **Date:** _____

Mailing Address: _____

City: _____ **State:** _____ **Zip:** _____ **Phone:** _____

Email Address: _____

(IF APPLICATION IS FAXED OR EMAILED, LOCATION MUST BE FLAGGED WITH ORANGE INSPECTORS' TAPE.)

B. PERMIT: Location must be approved prior to beginning construction.

THIS SECTION TO BE COMPLETED BY COLUMBIA COUNTY ROAD DEPARTMENT

Insurance required? Yes ☐ No ☐

Sight distance adequate? Yes ☐ No ☐ If no, explain: _____

Culvert required? Yes ☐ No ☐ Size: _____ Length: _____ Distance from edge of road: _____

Dimensions of access apron if different than standard (Section IV & E): _____

Paving to a distance of 20' from edge of public/private road or driveway required? Yes ☐ No ☐

Water diversion required on access apron? Yes ☐ No ☐

Special comments: _____

ACCESS LOCATION APPROVED BY: _____ **Date:** _____ **Title:** _____

☐ Copy mailed to applicant on _____ ☐ Faxed to LDS on _____ ☐ Faxed to District Supervisor on _____

CONSTRUCTION APPROVED BY: _____ **Date:** _____ **Title:** _____

☐ Copy mailed to applicant on _____ ☐ Faxed to LDS on _____ ☐ Faxed to Finance Dept. (if necessary) on _____

☐ Final Inspection authorized with \$2,000 deposit on (Date): _____ by (Signature of County Public Works Official): _____

☐ Faxed to LDS on (Date): _____ ☐ Faxed to Finance on (Date): _____

☐ Extension of time granted to (Date): _____ on (Date): _____ by (Signature of County Public Works Official): _____

☐ Faxed to LDS on (Date): _____