

Hearing date **May 18, 2022**

***" In the Matter of Amending Fee Scheduled for Building, Electrical,  
and Other Mniscellaneous Permits under the Building Inspections Program;  
On-Site Wastewater Program Fees; and Planning Program Fees"***  
**ORDER 25-2022**

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**TO:** Board of County Commissioners

**FROM:** Suzie Dahl, Land Development Services Director

**DATE:** May 13, 2022

**RE:** Amend Board Order 16-2021 to implement a 3% Technology Fee to Land Development Services Building and Planning Program Fees and Public Health On-Site Wastewater Program Fees *and* round up fees to the nearest dollar.

**STAFF REPORT:**

The purpose of amending Order 16-2021 is to implement a 3% Technology Fee to all permits across all program areas within Land Development Services for Planning and Building specialty codes as well as the Public Health On-Site Wastewater program and round fees up to the nearest dollar.

The 3% Technology Fee is a solution to recoup third party merchant fees the County is currently incurring related to accepting credit card payments. Any surplus of the Technology Fee will help offset additional expenses related to doing business electronically which includes items such as electronic document storage, larger computer monitors, GIS services, electronic plan review, scanning, etc.

Electronic technology and increasing online payment transactions with credit cards ultimately increases the cost of doing business and assists with higher departmental efficiency. This fee would apply to all permits associated with Planning, Building, Electrical, and On-Site Wastewater since the same electronic systems and tools are used for daily operations.

Rounding fees up to the nearest dollar not only is administratively easier for staff, it is also easier for customer to remember the costs of permits for effective budgeting and estimating purposes.

**RECOMMENDATION:**

Staff recommends the Board move to amend Order No. 16-2021 in the matter of amending fee schedules for Building, Electrical and other miscellaneous permits under the Building Inspection program; On-Site Wastewater program fees; and Planning program fees to include a 3% technology fee *and* rounding of fees up to the nearest dollar.



BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

In the Matter of Amending the Fee  
Schedule for Building, Planning and On-  
Site Sewage Fees - Effective July 1, 2022

NOTICE OF PUBLIC HEARING  
(MAILING)

**TO ALL INTERESTED PERSONS**

1. Notice is hereby given that the Board of County Commissioners will hold a public hearing on this matter on May 18, 2022, Wednesday, at or after 10:00 a.m., at the Columbia County Courthouse, located at 230 Strand Street, St. Helens, Oregon.

Interested parties may attend the meeting in person or virtually. You may access the virtual meeting room by:

**Joining from a computer, tablet or smartphone at:**

<https://global.gotomeeting.com/join/357054141>

**Joining by phone at: United States (Toll Free): 1 866 899 4679**

**Access Code: 357-054-141**

2. The purpose of the hearing is consider an amendment to the Land Development Services Fee schedule, which includes: Building fees (including Structural, Mechanical, Plumbing, Manufactured Housing and other miscellaneous fees), Planning fees, and On-Site Sewage fees. The amendment will add a 3.0% technology fee and will also authorizing the rounding up of fees to the nearest whole dollar amount. The purpose for the technology fee is to recoup third party merchant fees the County is currently incurring related to accepting credit card payments and to provide additional funds to help offset technology related expenses incurred by Land Development Services.
3. The proposed amendments will become available for viewing at least seven days prior to the hearing at:  
[Columbia County, Oregon Official Website - Hearings \(columbiacountyor.gov\)](http://Columbia County, Oregon Official Website - Hearings (columbiacountyor.gov))

Copies of these materials may also be obtained at a reasonable cost upon request at the Board of County Commissioners' Office, Room 338, 230 Strand Street, St. Helens, Oregon 97051.

Additional information about the proposed amendments may be obtained from Jacyn Normine at (503) 397-4322 ext. 8400.

4. Comments may be submitted to Board of County Commissioners' Office, Room 338, 230 Strand Street, St. Helens, Oregon 97051 or by email to Jacyn Normine [jacyn.normine@columbiacountyor.gov](mailto:jacyn.normine@columbiacountyor.gov) prior to the hearing.
5. Columbia County does not discriminate on the basis of disability, and will provide reasonable accommodations in accordance with the County's ADA Policy. To request accommodations or to review the County's ADA Policy, please contact the Board of Commissioners' office at (503) 397-4322.

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DATED this 27 day of April, 2022

BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

By Jacyn Normine  
Jacyn Normine, Board Office Administrator

Chronicle: Please publish in your May 4, 2022 issue.

Adair Homes, Inc.  
1311 SE Cardinal St #100  
Vancouver WA 98683

Andrew Niemi ~~RTND~~  
Lower Columbia Engineering  
36200 Pittsburg Rd.  
St. Helens, OR 97051

Bradley McKay  
P.O. Box 1349  
Clatskanie, OR 97016

Can Do Electric  
P.O. box 1277  
Longview, WA 98632

Carlson Heating & Air  
1414 S. Pacific  
Kelso, WA 98626

Circle 'K' Construction  
300 Spinnaker Way  
Columbia City, OR 97018

Clark Signs  
P.O. Box 1113  
St. Helens, OR 97051

Columbia N.W. Heating  
P.O. Box 622  
Scappoose, OR 97056

Dennis Wellington  
P.O. Box 667  
Rainier, OR 97048

Donald Hooper  
75960 Delena Rd.  
Clatskanie, OR 97016

Earl Scott ~~RTND~~  
76658 Heath Rd.  
Rainier, OR 97048

Earth N Sun  
222 "B" St. W  
Rainier, OR 97048

Entek Corporation  
1021 Columbia Blvd.  
Longview, WA 98632

Felton's Heating & Cooling  
P.O. Box 717  
Longview, WA 98632

Gerry Parmley  
19276 Beaver Falls Rd.  
Clatskanie, OR 97016

Gregg Welter Construction  
29710 Dutch Canyon Rd.  
Scappoose, OR 97056

Hamer Electric  
126 Industrial Way  
Longview, WA 98632

Hiline Homes  
1888 Belmont Loop  
Woodland, WA 98674

Hobby Logging  
334115 Canaan Rd.  
Deer Island, OR 97054

Interstate Electric  
P.O. Box 7342  
Salem, OR 97303

Kessi Construction  
34366 E. Columbia Ave.  
Scappoose, OR 97056

Kevin Schwarz  
P.O. Box 1173  
St. Helens, OR 97051

M & W Building  
P.O. Box 220  
Canby, OR 97013

M.E. Moore Construction, Inc.  
P.O. Box 838  
St. Helens, OR 97051

Mark's Custom Exteriors  
P.O. Box 276  
St. Helens, OR 97051

Justin McMullen  
~~P.O. Box 1471~~  
St. Helens, OR 97051  
*Lyleco Cooperhead  
Deer Island, OR, 97054*

MDM Contracting & Excavation  
35024 Maple St.  
St. Helens, OR 97051

Robert Watts  
PO Box 65  
Vernonia OR. 97064

JH Kelly  
PO Box 2038  
Longview WA 98632

Morrison Remodeling Inc.  
67175 Nehalem Hwy North  
Vernonia. OR 97064

N.W. Plumbing Services  
P.O. Box 492  
St. Helens, OR 97051

Parker Buildings  
P O Box 407  
Hubbard, OR

Portrait Homes N.W.  
P.O. Box 519  
Scappoose, OR 97056

Randall Trass  
78316 Rutters Rd.  
Clatskanie, OR 97016

Reality Homes, Inc.  
1905 Belmont ~~RTND~~  
Woodland, WA 98674

~~Renaud Electric~~ ~~RTND~~  
2300 Talley Way  
Longview, WA 98626

Rich Bailey Construction  
P.O. Box 613  
St. Helens, OR 97051

Richard Louie  
58628 Louie Court  
St. Helens, OR 97051

~~Richards Const.~~ ~~RTND~~  
28934 Grandview Dr.  
Rainier, OR 97048

Rick Smith Construction  
55559 Fullerton Rd.  
Warren, OR 97053

Rick Richmond  
11910 Eddings Rd.  
Clatskanie, OR 97016

Robert J. Watts  
P.O. Box 65  
Vernonia, OR 97064

Rofinot Heating, Inc.  
P.O. Box 1461  
St. Helens, OR 97051

Rose Heating  
9945 N.E. 6th Dr.  
Portland, OR 97211

Stone Builders  
50606 Crystal Ridge Dr.  
Scappoose, OR 97056

The Soot Busters  
~~1370 Columbia Blvd.~~  
~~St. Helens, OR 97051~~  
33734 SE Elm St  
Scappoose, OR. 97056

Olson Const. & Dev. Inc.  
34671 Smith Rd.  
St. Helens, OR 97051

Vilardi Electric  
P.O. Box 1200  
Rainier, OR 97048

Western Heating & Cooling, Inc.  
P.O. Box 386  
Scappoose, OR 97056

OHM Equity Partners  
33470 Chinook Plaza, #213  
Scappoose, OR 97056

Bighaus Construction  
P.O. Box 1476  
Rainier, OR 97048

Kneeland Brothers, LLC  
P.O. Box 336  
St. Helens, OR 97051

JAW's Contracting  
231 Allendale Ct. ~~RTND~~  
St. Helens, OR 97051

Peak Electric Group, LLC  
11007 NE 109<sup>th</sup> st.  
Vancouver, WA 98662

Dennis Olson Construction  
34671 Smith Rd  
St Helens OR 97051

Makana Trucking  
34154 Bennent Rd  
Warren OR 97053

Happy Hollow  
31868 Pittsburg Rd  
St Helens OR 97051





BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

In the Matter of Amending the Fee Schedule  
for Building, Planning and On-Site Sewage  
Fees - Effective July 1, 2022

NOTICE OF PUBLIC HEARING  
(Publication)

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NOTICE OF PUBLIC HEARING (PUBLICATION)

DATED this 25 day of April, 2022

BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

By Jaeyn Normine  
Jaeyn Normine, Board Office Administrator

Chronicle: Please publish in your May 4, 2022 issue.