

**BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON**

Wednesday, September 10, 2025, 1:00 p.m.

Hybrid from the

John Gumm Building and Civic Center in
St. Helens, Oregon

WORK SESSION

Present: Commissioner Kellie Jo Smith, Commissioner Margaret Magruder, Commissioner Casey Garrett, Sarah Hanson, County Counsel, Ed McGlone, Assistant County Counsel, and Jacyn Normine, Administrator.

CALL TO ORDER

Commissioner Smith called this meeting to order at 1:01 pm.

APPROVE AGENDA

- Commissioner Garrett moved to approve the agenda. Commissioner Magruder seconded. **Vote:** MM, KJS, & CG in favor. Approved.

DEPARTMENTAL REPORTS

1. Mike Russell, Public Works Director, and Grant Dejongh, Assistant Public Works Director, joined the Board with an update for the department. They presented a slide show with highlights from Solid Waste, Road Division Goals and Challenges, Road Maintenance Summary, Chip Seal 2025, Road Project Summary, Permitting, and Fleet Replacement.

DISCUSSION ITEMS

1. Melissa Enright, General Services,
 - a) Oregon Parks and Recreation Department (OPRD), Heritage Grant Program (PO-25-07). After the discussion, the Board directed staff to move forward with creating a scope of work.
 - b) Grant Agreement, 2025 Preserving Oregon (PO-25-07). After discussion, Commissioner Garrett moved to approve the letter to the Oregon Department of Energy, authorizing Riley Baker to sign, and to apply for this grant. Commissioner Magruder seconded. **Vote:** MM, KJS, & CG in favor. Approved.
2. Sarah Hanson, County Counsel,
 - a) Official Compensation Related to the 2025 Appreciation BBQ. After discussion, Commissioner Garrett moved to approve the official compensation package as used in ORS 224.040(2) for all employees, volunteers, and elected officials, except the Board of County Commissioners, to include food, beverage, and other related items provided by the County to such employees, volunteers,

and elected officials and their family members during the 2025 Summer Picnic. Commissioner Magruder seconded.

Vote: MM, KJS, & CG in favor. Approved.

Commissioner Smith announced a conflict and recused herself.

Commissioner Magruder moved to approve the official compensation package, as outlined in ORS 244.040(2), for Commissioner Kellie Jo Smith, which includes food, beverages, and other related items provided to Commissioner Smith and her family members during the 2025 Summer Picnic. **Vote:** MM, KJS, & CG in favor. Approved.

Commissioner Garrett announced a conflict and recused himself.

Commissioner Magruder moved to approve the official compensation package, as outlined in ORS 244.040(2), for Commissioner Casey Garrett, which includes food, beverages, and other related items provided to Commissioner Garrett and his family members during the 2025 Summer Picnic. **Vote:** Commissioner Smith seconded. MM, KJS, & CG in favor. Approved.

Commissioner Magruder announced a conflict and recused herself.

Commissioner Garrett moved to approve the official compensation package, as outlined in ORS 244.040(2), for Commissioner Margaret Magruder, which includes food, beverages, and other related items provided to Commissioner Magruder and her family members during the 2025 Summer Picnic. Commissioner Smith seconded. **Vote:** MM, KJS, & CG in favor. Approved

3. Sarah Hanson, County Counsel,

- a)** Letter of Dismissal and Letter of Notice of Intent for ratification.
After the discussion,

Commissioner Magruder moved to approve the letter of Dismissal dated August 20, 2025. Commissioner Garrett seconded. **Vote:** MM, KJS, & CG in favor. Approved.

Commissioner Garrett moved to approve the Letter of Intent dated August 29, 2025. Commissioner Magruder seconded. **Vote:** MM, KJS, & CG in favor. Approved.

Sarah Hanson, County Counsel, updated the Board that we are waiting on the resignation of the County Treasurer. Andrea Jurkiewicz was appointed by Pam Smith, Elected Treasurer, as the Chief Deputy. Andrea will continue as the Chief Deputy until the next election.

4. Ed McGlone, Assistant County Counsel,

- a)** Access Permit and Hold Harmless Agreement for City of St. Helens. After the discussion, Commissioner Garrett moved to approve C124-2025, Access Permit and Hold Harmless Agreement for the City of St. Helen's for Halloweentown and

authorize the Chair to sign. Commissioner Magruder seconded. **Vote:** MM, KJS, & CG in favor. Approved.

ADMINISTRATIVE BOARD MATTERS

Jacyn Normine, Board Office Administrator, announced that the preliminary agenda for AOC is out and asked the commissioners to please take a moment to review and let her know if there were any special sessions they would like to attend.

BOARD ROUNDTABLE

Commissioner Garrett asked that Jacyn watch for the early registration for NACo- Washington, D.C.

ADJOURN

With nothing further to come before this Board, the meeting adjourned at 2:19 pm. The recording of this meeting is posted at www.columbiacountyor.gov/meetings

The next regular scheduled meeting is on September 17, 2025.

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

By: _____
Kellie Jo Smith, Chair

By: _____
Casey Garrett, Commissioner

By: _____
Jacyn Normine, Administrator,

By: _____
Margaret Magruder, Commissioner