

BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON  
Wednesday, June 11, 2025, 1:00 p.m.  
Hybrid from the  
John Gumm Building and Civic Center  
St. Helens, OR. 97051

**WORK SESSION**

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Present:

Commissioner Kellie Jo Smith  
Commissioner Margaret Magruder  
Commissioner Casey Garrett  
Sarah Hanson, County Counsel  
Jacyn Normine, Administrative

**CALL TO ORDER**

Commissioner Smith called this meeting to order at 1:05 pm.

**APPROVE AGENDA**

- Commissioner Magruder moved to approve the agenda with adding a discussion of NACo proxy, Dr. Frank, and Kiwanis Parade on the 21<sup>st</sup>. Commissioner Garrett seconded.

**Vote:** MM, KS, CG all in favor. Motion Approved.

**DISCUSSION ITEMS.**

1. Jail Operating Citizens Advisory Committee (JOCAC) Interviews, with Paul Carroll and Mechelle Komraus. Following the discussion, the Board will contact Mr. Carroll prior to the next JOCAC meeting. Mechelle Komraus withdrew her application. She would be more interested in sitting on a committee that included mental health and health services within the jail.

**EXECUTIVE SESSION**

The Board of Commissioners recessed their regularly scheduled meeting to enter into executive session.

1. Carrie Garcia, HR Director,
  - a) ORS 192.660 (2)(d), to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

Leaving the executive session, with no action taken, the Board reconvened the regularly scheduled meeting.

2. Jaime Aanensen, Public Health Director,
  1. ~~ORS 192.660 (2)(f), to consider information or records that are exempt by law from public inspection.~~ Pulled. Jaime Aanensen updated the Board that the Ambulance Service Districts have all signed and returned contracts, and they will be placed on an

upcoming agenda for approval. In July, Sarah Hanson, County Counsel, will work with the Ambulance Service Districts Attorney to discuss possible amendments.

**BOARD DISCUSSION**

Commissioner Smith:

- a. State–Local Alcohol and Drug Policy Commission (ADPC). A discussion was held on having CCMH house the ADPC committee. After the discussion, County Counsel will review the administrative rules to confirm that the Board can designate CCMH as the committee facilitator. If no issues arise, staff will proceed with working with CCMH and appoint a county staff member to sit on the ADPC committee.

Jacyn Normine:

- a. Commissioners' Calendar Review: Jacyn reviewed the calendar for the upcoming week with the commissioners to confirm whether any public notices needed to be drafted.
- b. NACo Proxy: Commissioner Garrett will be attending the annual NACO conference in July. The Commissioners can delegate their proxy to Commissioner Garrett for voting purposes. Commissioners Magruder and Smith agreed to delegate proxies. Proxy letters will be added to an upcoming agenda.
- c. Doctor Frank Seminar: The Commissioners have been invited to attend the Dr. Frank Seminar on June 29, 2025, at the Moose Lodge from 5:30 p.m. to 7:00 p.m. Commissioners Garrett and Smith both plan to attend. Jacyn will reach out to Kathy Cooper to let her know she can contact each commissioner individually by email to potentially schedule a one-on-one Q&A with Dr. Frank on June 30, 2025.
- d. Kiwanis Parade: Jacyn asked if commissioners wanted to enter as a whole group or individually. After the discussion, the BOCC office will be registered as a group.
- e. Meetings with Department Heads: A discussion was held on how the Board would like to move forward with the conversation on financial sustainability with the Department Heads. Direction was given to have Mark Pacheco work with the commissioners individually to gather questions to create a survey to be distributed.

**ADJOURN**

With nothing further to come before this Board, the meeting adjourned at 2:19 pm. The recording of this meeting is posted at [www.columbiacountyor.gov/meetings](http://www.columbiacountyor.gov/meetings)

The next regular scheduled meeting is on June 18, 2025.

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FOR COLUMBIA COUNTY, OREGON

By: \_\_\_\_\_  
Kellie Jo Smith, Chair

By: \_\_\_\_\_  
Casey Garrett, Commissioner

By: \_\_\_\_\_  
Jacyn Normine, Administrative

By: \_\_\_\_\_  
Margaret Magruder, Commissioner