

Columbia County Board of Commissioners
March 18, 2026, Board Meeting
Hybrid from the
John Gumm Building and Civic Center
St. Helens, OR. 97051.

Present: Commissioner Kellie Jo Smith, Commissioner Margaret Magruder, Commissioner Casey Garrett, Spencer Parsons, Assistant County Counsel, Jacyn Normine, Board Office Administrator.

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Commissioner Smith called this meeting to order at 10:00 am and led the Pledge of Allegiance.

APPROVE AGENDA

Commissioner Garrett moved to approve the agenda as presented. Commissioner Magruder seconded. The motion carried unanimously.

- **Vote:** KJS/MM/CG all in favor. Approved.

VISITOR COMMENTS - 3 MINUTE LIMIT

Traci Brumbles, from Deer Island, is here today from the Republican Central Committee and read an order stating the reasons they will not endorse Commissioner Smith in her upcoming election.

Chris Brumbles, Deer Island, is here to give comments regarding Kellie Jo Smith.

PRESENTATION

1. Jacyn Normine, Board Office Administrator, is here to give an update regarding Columbia County Employee Events Committee Blood Drives.

PROCLAMATION

1. Commissioner Magruder read a proclamation for making March 2026 American Red Cross Month in Columbia County, Oregon. Commissioner Garrett moved, and Commissioner Magruder seconded to recognize March 2026 as American Red Cross Month; the motion carried unanimously. **Vote:** KJS/MM/CG all in favor. Approved.

ORDINANCE READING

1. Spenser Parsons, Assistant County Counsel, gave a brief update regarding this ordinance and did the second reading of Ordinance No. 2026-1, In the Matter of Amending the Columbia County Jail Operating Fund Advisory Committee Ordinance. Commissioner Garrett moved, and Commissioner Magruder seconded the approval of Ordinance No. 2026-1, In the Matter of Amending the Columbia County Jail Operating Fund Advisory Committee Ordinance. **Vote:** KJS/MM/CG all in favor. Approved. This will go into effect 90 days after approval.

DISCUSSION ITEMS

1. Larry Evenson, Community Justice Director,
 - a. Request to Open Recruitment for the Juvenile Court Counselor.
 - b. Request to Fill the Juvenile Court Counselor Position.
 - c. Request to Open Recruitment for the Adult Division Supervisor.
 - d. Request to Fill the Adult Division Supervisor Position.

Commissioner Garrett moved to open and fill the Adult Division Supervisor position. Commissioner Magruder seconded. **Vote:** KJS/MM/CG all in favor. Approved.

Commissioner Garrett moved to approve the job revisions. Commissioner Magruder seconded. **Vote:** KJS/MM/CG all in favor. Approved.

Commissioner Garrett moved to open recruitment for the Juvenile Court Counselor position. Commissioner Magruder seconded. **Vote:** KJS/MM/CG all in favor. Approved.

CONSENT AGENDA

Commissioner Smith read the consent agenda in full. Commissioner Garrett moved, and Commissioner Magruder seconded to approve the consent agenda as presented. The motion carried unanimously.

Vote: KJS/MM/CG in favor. Approved.

- A. Ratify Letter of Support for the City of Vernonia's State Ave. Restoration Project.
- B. Ratify Approval of a Temporary OLCC Application for Sunshine Pizza for the Delta Waterfowl Event on March 14, 2026, at 58892 Saulser Rd. St. Helens, OR. 97051, and Authorize Commissioner Magruder to Sign.
- C. Ratify Approval of OLCC Application #379369 for Alston Pub & Grub, LLC for Commercial Full-On-Premises Sales.
- D. Approve Board of Commissioners Meeting Minutes for March 4, 2026.
- E. Approve Board of Commissioners Work Session Meeting Minutes for March 4, 2026.
- F. Approve Select to Pay for March 11, 2026.
- G. Approve Letter of Authority Under the Columbia County Enforcement Ordinance for Zac Bales, Environmental Services Specialist I.
- H. Appoint Jeremy Hipes to the Columbia County Homeland Security Emergency Management Committee to complete the term for the C911 Representative, Seat #3. This Term will expire on December 31, 2026, and authorize the Chair to sign.

AGREEMENTS/CONTRACTS/AMENDMENTS

Commissioner Smith read the Agreements, Contracts, and Amendments in full. Commissioner Magruder moved, and Commissioner Garrett seconded to approve the Agreements, Contracts, and Amendments as presented. **Vote:** KJS/MM/CG in favor. Approved.

- A. Ratify C34-2026, Digital Security Depository IGA with the Secretary of State Office and Authorize Debbie Klug to sign.
- B. Approve C32-2026, Grant Agreement with the Roundhouse Foundation for Public Health Mobile Outreach and Authorize Madison Riethman to sign.
- C. Approve C-82-2025-7, Amendment 7 to Intergovernmental Agreement #185805 with the Oregon Health Authority for the Financing of Public Health Services and Authorize the Chair to Sign.
- D. Approve C160-2025-6, Prime Contract Potential Change Order #PCO 10: HVAC RE-Design Total Costs and Authorize the Chair to Sign.

OTHER BUSINESS TO COME BEFORE THE BOARD

None

COMMISSIONER GARRETT COMMENTS

Happy day after St. Patrick's Day. Thank you to Jacyn and Kathy for a potluck yesterday.

//

COMMISSIONER MAGRUDER COMMENTS

The potluck was amazing yesterday, and thank you to everyone who brought items. I did keep it local by buying the pies from the Yankton Store.

The Rainier History Club is hosting a History Ball on March 29th. You can watch it at the Rainier School.

I have people talk to me about skunks in their basements and coyotes eating cats. If you have these problems, the County partners with USDA Wildlife Services, and you can call them at 971-495-1482. This information is also on our website.

COMMISSIONER SMITH COMMENTS

If you have not volunteered for the Megga Egg Hunt, please contact Heather Upperly.

Congratulations to the Lady Lions for 2nd place at their basketball tournament.

Today at 3 pm, there is the Suicide Prevention Meeting if you would like to join.

ADJOURN

With nothing further to come before this Board, the meeting adjourned at 10:33 AM.

The recording of this meeting is posted at www.columbiacountyor.gov/meetings

The next regular scheduled meeting is on March 25, 2026.

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

By: _____
Kellie Jo Smith, Chair

By: _____
Casey Garrett, Commissioner

By: _____
Jacyn Normine, Board Office Administrator

By: _____
Margaret Magruder, Commissioner