

Wednesday, April 16, 2025, 1:00 p.m.
Work Session Minutes

Present:

Commissioner Kellie Jo Smith
Commissioner Margaret Magruder
Commissioner Casey Garrett
Sarah Hanson, County Counsel
Jacyn Normine, Board Office Administrator

CALL TO ORDER

Commissioner Smith called this meeting to order at 1:00 pm.

APPROVE AGENDA

- Commissioner Magruder moved to approve the agenda, and Commissioner Garrett seconded. The motion carried unanimously.
- **Vote:** MM, KS, CG in favor. Approved.

STAFF ITEMS

1. Grant DeJongh, Public Works Assistant Director, and Mike Russell, Director of Public Works, presented to the Board the department's approach to discovering whether roads within Columbia County's jurisdiction have no associated right-of-way or are not designated as county roads. Under County jurisdiction, there are three types of roads: 1) County roads, which are public roads maintained by the County; 2) local access roads, which are public but not maintained by the County; 3) private roads, which are private property used by multiple parcels for access. During operations, the Department occasionally finds that a named road has no associated right-of-way, effectively indicating that it is a private road and that named roads are not adopted by the Board as county roads. A discussion was held regarding the processes that unfold when these discoveries are made. Notifications will be sent to the Board and affected property owners, including the Department's findings about the road and a statement that maintenance will no longer be performed by Department forces. Staff was asked to include options available to property owners and to include the Postal Service when sending notices.
2. Grant DeJongh, Public Works Assistant Director, and Mike Russell, Director of Public Works, presented a list of twelve surplus equipment items valued at more than \$2,500.00 each. Public Works maintains a fleet of equipment for road maintenance purposes. As new equipment is purchased, older equipment is phased out. The list included two backhoes, two graders, four trailers, two dump trucks, and two pick-ups. One dump truck will be donated to St. Helens High School, and one pick-up will be donated to the County Parks Department. The consensus of the Board is to move forward with direction for staff to prepare a Board Order and place it on an upcoming agenda.

EXECUTIVE SESSION

The Board of Commissioners recessed the regular scheduled meeting to enter executive session. Under ORS 192.660(2)(f), to consider information or records that are exempt by law from public inspection.

Coming out of executive sessions with no action taken, the Board returned to the regular scheduled meeting.

ADJOURN

With nothing further to come before this Board, the meeting adjourned at 2:08 pm.

The recording of this meeting is posted at www.columbiacountyor.gov/meetings

The next regular scheduled meeting is on April 23, 2025.

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

By: _____
Kellie Jo Smith, Chair

By: _____
Casey Garrett, Commissioner

By: _____
Jacyn Normine, Board Office Administrator

By: _____
Margaret Magruder, Commissioner