

JAIL OPERATING CITIZENS ADVISORY COMMITTEE

(JOCAC)

Tuesday, February 11, 2024

Meeting Minutes

Present

Claire Catt, Scott Jorgenson, Dan Clark, Rosemary Lohrke, Margaret Magruder, Pam Smith, Jacyn Normine, Sarah Hanson, Brian Pixley, and James MacFarland.

Call Meeting to Order

Scott Jorgenson called the meeting to order at 6:21 p.m.

Approve Agenda

Rosemary Lohrke moved to approve the agenda. Claire Catt seconded. All in favor. Approved.

Welcome New Member

Dan Clark

Visitor Comments

None

Commissioner Magruder

We have Sheriff Pixley and Captain Macfarlane here tonight to discuss the upcoming jail levy and our next steps.

Sheriff Pixley

2025 Jail Levy on the May 20th ballot. Requested that the JOCAC committee prepare the annual report for the Board of Commissioners. Pam Smith, Finance Director, will have an audit report stating that the jail levy fund has been spent appropriately, and she will provide it once she receives it.

Jacyn will provide the report drafted by Claire and the previous reports to the committee.

Dan Clark asked what the levy failure means in simple terms. Pixley replied that if the jail levy does not pass in May, we will consider closing the jail.

Captain Macfarlane

The updated food and medical services contracts were extended for an additional year, which the jail levy funds pay for. Capital Improvements were made last summer. The failing backflow valve from 1998 was replaced, sprinkler heads were updated, and work was done on the fire panel. We are on a fix-it mentality, trying to be frugal.

Finance Director, Pam Smith

The jail levy fund has received 97% of its budgeted revenues and has spent about 57% of its budget expenditures. The current net ending balance is \$404,000.00 positive and is budgeted to lose \$1.9 million. Based on what is left to pay out for the year, and if it stays on budget, the jail will lose \$1.9 to 2 million. If the jail levy passes at a straight renewal fee, it is estimated to bring in close to \$4.5 million, giving a little breathing room. The jail levy fund only supports part of the jail. The Jail fund has collected 78% of its budgeted revenue and has spent 50% of its budgeted expenditures. The whole jail fund is \$2.7 million net. Pam pointed out that the balance forward was forecasted at 1.3 million and only came in at \$1 million for 24/25. Ideally, we should keep 1-3 months' operating expenses for contingency. Last

year, the contingency was low, holding \$600,000.00. We would like to see at least \$1 million. Pam provided financial sheets to the committee for review.

County Counsel, Sarah Hanson

The ballot title has been drafted and will go before the county commissioners tomorrow. It will then be filed with the county clerk. There is a challenge period. Once that is complete, it can be formally filed to make it to the ballot. Tomorrow afternoon, Sheriff Pixley, District Attorney Pond, and she will be going to the Commissioners, updating the consultation process they will be entering into for judges and law enforcement to determine jail capacity if the levy does not pass, limiting local beds to 25 with 160 beds for Marshal Holds with a total of 185 beds. This is anticipated to be finalized by the end of February.

Other Business

Annual Report for the Board of County Commissioners, Claire Catt and Scott Jorgenson will collaborate, draft the report, and bring it back to the committee.

Committee applications included in today's packet for Michael Keely and Mechelle Komraus. Dan Clark moved to support Michael Keely's recommendation to be appointed to the committee. Rosemary Lohrke seconded. All were in favor. The motion was approved.

Dan Clark moved to support Mechelle Komraus's recommendation to be appointed to the committee. Rosemary Lohrke seconded. All were in favor. The motion was approved.

Rosemary Lohrke asked if she could schedule time with Pam to review the financial documents.

Margaret Magruder verified that having people contact the Sheriff or Captain MacFarland to provide Jail tours is okay.

Sheriff Pixley publicly thanked Sarah Hanson and Pam Smith for keeping him on track and helping him through the levy process.

ADJOURNED at 6:48 p.m.

The next meeting is scheduled for April 22, 2025, at 6:00 p.m.

Under ORS 192.640(1), the right to reserves the right to consider and discuss additional subjects that may arise after the agenda is published, in either open or executive session.

NOTE: blue hyperlinks are live documents; select Ctrl + Click to follow the link.