

**Columbia County 4-H and Extension Service District
(A Component Unit of Columbia County)**

**Annual Financial Report
For the fiscal year ended June 30, 2024**

Prepared by

**Finance Department
Columbia County, Oregon**

Columbia County 4-H and Extension Service District
(A component unit of Columbia County)
Table of Contents

	Page
Introductory Section	
Board of Commissioners and Elected Officials	i
Report of Independent Auditors	1
Management’s Discussion & Analysis	5
Financial Statements	
Statement of Net Position	9
Statement of Activities	10
Balance Sheet – Governmental Funds	11
Statement of Revenues, Expenditures and Changes in Fund Balance – Governmental Funds	12
Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balance – Governmental Funds to the Statement of Activities	13
Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual – General Fund	14
Notes to Basic Financial Statements	15
Supplementary Information	
Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual – Building Reserve Fund	25
Report of Independent Auditors on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards	26
Report of Independent Auditors Required by Oregon State Regulations	28
Schedule of Findings and Responses	30

Introductory Section

**Columbia County 4-H and Extension Service District
(A Component Unit of Columbia County)**

**Board of Commissioners and Elected Officials
As of June 30, 2024**

Board of Commissioners

<u>Name</u>	<u>Term Expires</u>
Casey Garrett	December 2024
Margaret Magruder	December 2024
Kellie Jo Smith	December 2026

Elected Officials

<u>Name</u>	<u>Position</u>	<u>Term Expires</u>
Andrea Jurkiewicz	County Assessor	December 2026
Debbie Klug	County Clerk	December 2026
Josh Pond	County District Attorney	December 2024
Brian Pixley	County Sheriff	December 2026
Mary Ann Guess	County Treasurer	December 2024
Diana Taylor	Justice of the Peace	December 2024

Budget Officer and Committee

<u>Name</u>	<u>Position</u>	<u>Term Expires</u>
Steven Read	Member	December 2026
Melinda Bernert	Member	December 2026
Kathy Styrstad	Member	December 2025

The Board of Commissioners and Elected Officials can be contacted at Columbia County 230 Strand Street, St. Helens, OR 97051. The Budget Officer and Budget Committee Members can be contacted at 505 N. Columbia River Highway, St. Helens, OR 97051.

Registered Agent

Pamela Smith, Director of Finance and Taxation
230 Strand Street
St. Helens, OR 97051

Report of Independent Auditors

The Board of Commissioners
Columbia County 4-H and Extension Service District
Columbia County, Oregon

Report on the Audit of the Financial Statements

Opinions

We have audited the financial statements of the governmental activities, the major fund, the aggregate remaining fund information, and the budgetary statement for the general fund of Columbia County 4-H and Extension Service District (the District), a component unit of Columbia County, Oregon, as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the major fund, and the aggregate remaining fund information of the District as of June 30, 2024, and the respective changes in financial position and the budgetary statement for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards (Government Auditing Standards)*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Financial Reporting Entity

As discussed in Note 1, the financial statements present only the District and do not purport to, and do not, present fairly the financial position of Columbia County, Oregon as of June 30, 2024 or the changes in its financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the management's discussion and analysis in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The schedule of revenues, expenditures and changes in fund balance – budget and actual – building reserve fund is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of revenues, expenditures, and changes in fund balance – budget to actual – building reserve fund is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Information

Management is responsible for the other information included in the annual report. The other information comprises the introductory section but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

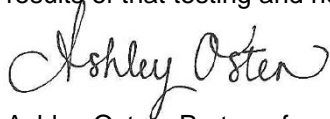
In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated March 21, 2025, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

Other Reporting Required by *Minimum Standards for Audits of Oregon Municipal Corporations*

In accordance with the *Minimum Standards for Audits of Oregon Municipal Corporations*, we have also issued our report dated March 21, 2025, on our consideration of the District's compliance with certain provisions of laws, regulations, contracts, and grant agreements, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules 162-010-0000 through 162-010-0330. The purpose of that report is to describe the scope of our testing of compliance and the results of that testing and not to provide an opinion on compliance.



Ashley Oster, Partner, for
Moss Adams LLP
Portland, Oregon
March 21, 2025

Management's Discussion and Analysis

Columbia County 4-H and Extension Service District (A Component Unit of Columbia County) Management's Discussion and Analysis

As management of Columbia County 4-H and Extension Service District (the District), we offer readers of the District's financial statements this narrative overview and analysis of the financial activities for the year ended June 30, 2024.

Financial highlights – In the government-wide statements, the assets of the District exceeded liabilities at June 30, 2024, by \$1,875,371, an increase of \$182,662.

The District's governmental funds reported combined ending fund balance of \$1,453,988 at June 30, 2024.

Overview of the financial statements – This discussion and analysis is intended to serve as an introduction to the District's basic financial statements. The District's basic financial statements consist of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the basic financial statements. This report also contains supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements – The government-wide financial statements are designed to provide readers with a broad overview of the District's finances, in a manner similar to a private-sector business. These statements include:

Statement of Net Position – The statement of net position presents information on all of the assets and liabilities of the District at year end. Net position is what remains after the liabilities have been paid or otherwise satisfied. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

Statement of Activities – The statement of activities presents information showing how the net position of the District changed over the year by tracking revenues, expenses, and other transactions that increase or reduce net position. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned-but-unused vacation leave).

In the government-wide financial statements, the District's activities are shown in one category:

Governmental Activities – The District provides extension services for Columbia County which primarily includes public education in the District's core competencies (agriculture, forestry, natural resources, economic development, home horticulture, family and community health, and youth development) in partnership with Oregon State University faculty and staff; local administration and planning; and facilities acquisition, maintenance and construction. These activities are primarily financed largely through the District's property tax revenues.

Fund financial statements – The fund financial statements provide more detailed information about the District's funds. A fund is a grouping of related accounts that is used to control resources that have been segregated for specific activities or objectives.

Columbia County 4-H and Extension Service District
(A Component Unit of Columbia County)
Management's Discussion and Analysis

Governmental funds – The governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and statement of revenues, expenditures, and changes in fund balance are reconciled to the government-wide statements of net position and activities.

Notes to the basic financial statements – The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Government-wide financial analysis – A comparative analysis discussing and analyzing significant differences is provided below:

Statement of Net Position				
Total Government-Wide				
	2024	2023	Change	% Change
Current and other assets	\$ 1,450,768	\$ 1,257,174	\$ 193,594	15.4%
Property taxes receivable	14,598	13,792	806	5.8%
Capital assets, net	425,833	433,819	(7,986)	-1.8%
Total assets	<u>1,891,199</u>	<u>1,704,785</u>	<u>186,414</u>	10.9%
Current liabilities	150	-	150	0.0%
Non-current liabilities	15,678	12,076	3,602	29.8%
Total liabilities	<u>15,828</u>	<u>12,076</u>	<u>3,752</u>	31.1%
Net investment in capital assets	425,833	433,819	(7,986)	-1.8%
Restricted	1,449,538	1,258,890	190,648	15.1%
Total net position	<u>\$ 1,875,371</u>	<u>\$ 1,692,709</u>	<u>\$ 182,662</u>	10.8%

Columbia County 4-H and Extension Service District
(A Component Unit of Columbia County)
Management's Discussion and Analysis

Governmental activities – A comparative analysis discussing and analyzing significant differences from the prior year to the current year is provided below for the years ended June 30:

	Statement of Activities			
	Total Government-Wide			
	2024	2023	Change	% Change
Revenues				
Sales and services	\$ 2,706	\$ 4,782	\$ (2,076)	-43.4%
Property taxes	356,014	349,681	6,333	1.8%
Interest	68,413	34,160	34,253	100.3%
Grants and contributions	14,481	11,599	2,882	24.8%
Miscellaneous	22,440	4,547	17,893	393.5%
Total revenue	<u>464,054</u>	<u>404,769</u>	<u>59,285</u>	14.6%
Operating expenses				
Extension services	273,406	222,392	51,014	22.9%
Depreciation	7,986	7,985	1	0.0%
Total operating expenses	<u>281,392</u>	<u>230,377</u>	<u>51,015</u>	22.1%
Change in net position	182,662	174,392	8,270	
Beginning net position	<u>1,692,709</u>	<u>1,518,317</u>	<u>174,392</u>	11.5%
Ending net position	<u>\$ 1,875,371</u>	<u>\$ 1,692,709</u>	<u>\$ 182,662</u>	10.8%

The change in net position is largely the result of lower personnel expenditures.

Financial analysis of the District – Expenditures for general materials and supplies and travel were lower than projected. The District's revenues have been increasing at approximately 3-5% per fiscal year. The District expects to replace the roof and gutters and do some painting in the next five years.

Oregon State University (OSU) has historically paid all faculty personnel costs with District funds paying for local personnel support and expenses. The District's budget for fiscal year 23-24 allocated most of the funds the District is building up as "reserved for future expenses," to cover OSU "cost-share" expectations that may come up in faculty transitions. The Forestry hire did not require local District financial support. The District's fiscal reserve should help buffer that requirement and allow the District to continue to provide the level of expertise and service that the residents of Columbia County expect.

Request for information – The financial report is designed to present the user (citizens, taxpayers, investors, and creditors) with a general overview of the District's finances and to demonstrate the District's accountability. Questions concerning any of the information provided in this report or requests for additional information should be addressed to OSU/Columbia County Extension Office, 505 N. Columbia River Highway, St. Helens, Oregon, or Kym Luth at Kym.Luth@oregonstate.edu.

Financial Statements

BASIC FINANCIAL STATEMENTS

The basic financial statements include interrelated sets of financial statements as required by the GASB. The sets of statements include:

- Government-Wide Financial Statements
- Fund Financial Statements
 - Governmental Funds

In addition, the notes to the basic financial statements are included to provide information that is essential to a user's understanding of the basic financial statements.

COLUMBIA COUNTY 4-H AND EXTENSION SERVICE DISTRICT
(A Component Unit of Columbia County)
STATEMENT OF NET POSITION
June 30, 2024

	Governmental Activities
ASSETS:	
Current assets:	
Cash and investments	\$ 1,450,768
Property taxes receivable	14,598
Total current assets	<u>1,465,366</u>
Noncurrent assets:	
Capital assets:	
Nondepreciable	218,700
Depreciable, net	<u>207,133</u>
Total noncurrent assets	<u>425,833</u>
Total assets	<u>1,891,199</u>
LIABILITIES:	
Current liabilities:	
Accounts payable	150
Current portion of compensated absences	<u>10,664</u>
Total current liabilities	<u>10,814</u>
Noncurrent liabilities:	
Noncurrent portion of compensated absences	<u>5,014</u>
Total noncurrent liabilities	<u>5,014</u>
Total liabilities	<u>15,828</u>
NET POSITION:	
Net investment in capital assets	425,833
Restricted	<u>1,449,538</u>
Total net position	<u>\$ 1,875,371</u>

The accompanying notes are an integral part of these financial statements

COLUMBIA COUNTY 4-H AND EXTENSION SERVICE DISTRICT
(A Component Unit of Columbia County)
STATEMENT OF ACTIVITIES
For the Year Ended June 30, 2024

	Expenses	Program Revenues		Net Revenue (Expenses) and Change in Net Position
		Charges for Services	Operating Grants and Contributions	
EXPENSES:				
Extension services	\$ 281,392	\$ 2,706	\$ 14,481	\$ (264,205)
Total activities	<u>\$ 281,392</u>	<u>\$ 2,706</u>	<u>\$ 14,481</u>	<u>(264,205)</u>
GENERAL REVENUES:				
Property taxes				356,014
Interest				68,413
Miscellaneous				<u>22,440</u>
Total general revenues				<u>446,867</u>
Change in net position				182,662
NET POSITION, BEGINNING				<u>1,692,709</u>
NET POSITION, ENDING				<u>\$ 1,875,371</u>

The accompanying notes are an integral part of these financial statements

**COLUMBIA COUNTY 4-H AND EXTENSION SERVICE DISTRICT
BALANCE SHEET - GOVERNMENTAL FUNDS
June 30, 2024**

	General Fund	Other Governmental Funds	Total Governmental Funds
ASSETS:			
Cash and investments	\$ 1,203,250	\$ 247,518	\$ 1,450,768
Property taxes receivable	14,598	-	14,598
Total assets	<u>\$ 1,217,848</u>	<u>\$ 247,518</u>	<u>\$ 1,465,366</u>
LIABILITIES:			
Accounts payable	\$ 150	\$ -	\$ 150
Total liabilities	<u>150</u>	<u>-</u>	<u>150</u>
DEFERRED INFLOWS OF RESOURCES:			
Unavailable revenue - property tax	11,228	-	11,228
Total deferred inflows of resources	<u>11,228</u>	<u>-</u>	<u>11,228</u>
FUND BALANCE:			
Restricted for:			
Debt service	1,206,470	247,518	1,453,988
Total fund balance	<u>1,206,470</u>	<u>247,518</u>	<u>1,453,988</u>
Total liabilities, deferred inflows of resources and fund balance	<u>\$ 1,217,848</u>	<u>\$ 247,518</u>	<u>\$ 1,465,366</u>

Amounts reported in the statement of net position are different because:

Total fund balance	\$ 1,453,988
Capital assets	425,833
Unavailable revenue - property tax	11,228
Compensated absences	<u>(15,678)</u>
Net position	<u>\$ 1,875,371</u>

The accompanying notes are an integral part of these financial statements

**COLUMBIA COUNTY 4-H AND EXTENSION SERVICE DISTRICT
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCE - GOVERNMENTAL FUNDS
For the Year Ended June 30, 2024**

	General Fund	Other Governmental Funds	Total Governmental Funds
REVENUES:			
Charges for services	\$ 2,706	\$ -	\$ 2,706
Grants and contributions	14,481	-	14,481
Property taxes	344,786	-	344,786
Interest on investments	68,413	-	68,413
Miscellaneous	22,440	-	22,440
	<hr/>	<hr/>	<hr/>
Total revenues	452,826	-	452,826
	<hr/>	<hr/>	<hr/>
EXPENDITURES:			
Extension services:			
Personnel services	192,810	-	192,810
Materials and services	76,994	-	76,994
	<hr/>	<hr/>	<hr/>
Total expenditures	269,804	-	269,804
	<hr/>	<hr/>	<hr/>
Net change in fund balance	183,022	-	183,022
	<hr/>	<hr/>	<hr/>
FUND BALANCE, BEGINNING	1,023,448	247,518	1,270,966
	<hr/>	<hr/>	<hr/>
FUND BALANCE, ENDING	<u>\$ 1,206,470</u>	<u>\$ 247,518</u>	<u>\$ 1,453,988</u>

The accompanying notes are an integral part of these financial statements

**COLUMBIA COUNTY 4-H AND EXTENSION SERVICE DISTRICT
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCE - GOVERNMENTAL FUNDS TO THE STATEMENT OF
For the Year Ended June 30, 2024**

Amounts reported in the statement of activities are different because:

Net change in fund balance	\$ 183,022
<p>The statement of revenues, expenditures, and changes in fund balances report capital outlay as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which depreciation exceeded capital outlay in the current period.</p>	
Depreciation	(7,986)
<p>Some revenue reported in the statement of activities do not provide current financial resources in the governmental funds.</p>	
	11,228
<p>Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.</p>	
Compensated absences	<u>(3,602)</u>
Change in net position	<u>\$ 182,662</u>

The accompanying notes are an integral part of these financial statements

**COLUMBIA COUNTY 4-H AND EXTENSION SERVICE DISTRICT
(A COMPONENT UNIT OF COLUMBIA COUNTY)
SCHEDULE OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - GENERAL FUND
For the Year Ended June 30, 2024**

	Budget		Actual	Variance with Final Budget
	Original	Final		
REVENUES:				
Charges for services	\$ 18,000	\$ 18,000	\$ 2,706	\$ (15,294)
Grants and contributions	12,000	12,000	14,481	2,481
Property taxes	355,000	355,000	344,786	(10,214)
Interest on investments	-	-	68,413	68,413
Miscellaneous	-	-	22,440	22,440
Total revenues	<u>385,000</u>	<u>385,000</u>	<u>452,826</u>	<u>67,826</u>
EXPENDITURES:				
Personnel services	240,640	240,640	192,810	47,830
Materials and services	160,000	160,000	76,994	83,006
Capital outlay	12,000	12,000	-	12,000
Contingency	70,000	70,000	-	70,000
Total expenditures	<u>482,640</u>	<u>482,640</u>	<u>269,804</u>	<u>212,836</u>
Revenues over (under) expenditures	<u>(97,640)</u>	<u>(97,640)</u>	<u>183,022</u>	<u>280,662</u>
OTHER FINANCING SOURCES (USES):				
Transfers out	<u>(15,000)</u>	<u>(15,000)</u>	<u>-</u>	<u>15,000</u>
Total other financing sources (uses)	<u>(15,000)</u>	<u>(15,000)</u>	<u>-</u>	<u>15,000</u>
Net change in fund balance	(112,640)	(112,640)	183,022	295,662
FUND BALANCE, BEGINNING	<u>870,000</u>	<u>870,000</u>	<u>1,023,448</u>	<u>153,448</u>
FUND BALANCE, ENDING	<u>\$ 757,360</u>	<u>\$ 757,360</u>	<u>\$ 1,206,470</u>	<u>\$ 449,110</u>

The accompanying notes are an integral part of these financial statements

Columbia County 4-H and Extension Service District
(A Component Unit of Columbia County)
Notes to Basic Financial Statements

Note 1 – Summary of Significant Accounting Policies

The basic financial statements are prepared in accordance with generally accepted accounting principles (GAAP). The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The more significant of the accounting policies are described below.

The financial reporting entity – The Columbia County 4-H and Extension Service District (the District) was formed in May 1988 under provisions of the Oregon Revised Statutes Chapter 451 and provides agricultural education and other services to County residents as an extension of Oregon State University.

The District is a legally separate entity governed by the Board of County Commissioners. The District is not financially accountable for any other governmental entity. Financial accountability is determined in accordance with criteria set forth in accounting principles generally accepted in the United States of America, primarily on the basis of authority to appoint the voting majority of the governing board, ability to impose its will on that organization, the potential for that organization to provide specific benefits or impose specific financial burdens, and that organization's fiscal dependency. The District is a component unit of Columbia County due to the fact that the Board of County Commissioners of Columbia County, Oregon, are the governing body, and as such are able to impose their will on the District. Therefore, the District is included in the financial statements of Columbia County, Oregon for the year ended June 30, 2024.

Basis of presentation – Government-wide financial statements consist of the statement of net position and the statement of activities and display information as a whole. Funds are used to report financial position and the results of operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions and activities. The statement of activities presents a comparison between direct expenses and program revenues for each function of the governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Indirect expense allocations that have been made in the funds have been reversed for the statement of activities. Program revenues include (a) fees, fines, and charges paid by the recipients of goods or services offered by the programs, and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Fund financial statements – These statements display information at the individual fund level. Each fund is considered to be a separate accounting entity. The financial transactions are recorded in the General fund. The fund is accounted for by providing a separate set of self-balancing accounts that comprise its assets, liabilities, deferred outflows and inflows of resources, fund balances, revenues, and expenditures.

General fund – The General fund is the general operating fund of the District. It is used to account for all financial sources except those required to be accounted for in another fund. Major sources of revenue are specific taxes that are legally restricted to expenditures for specific purposes.

Columbia County 4-H and Extension Service District
(A Component Unit of Columbia County)
Notes to Basic Financial Statements

Building Reserve fund – The Building Reserve fund is a non-major Special Revenue fund and is used to account for resources that are legally restricted for improvements to the District’s Extension Building. Revenues are transfers from the General Fund. This fund is combined into the General fund in the basic financial statements in accordance with GASB 54.

Measurement focus and basis of accounting – Measurement focus is a term used to describe which transactions are recorded within the various financial statements. Basis of accounting refers to when transactions are recorded regardless of the measurement focus. The government-wide financial statements are reported using the economic resources measurement focus and the full accrual basis of accounting. Revenues are recorded when earned, and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. Revenues are considered to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. Since the governmental fund statements are presented on a different measurement focus and basis of accounting than the government-wide financial statements, reconciliation is necessary to explain the adjustments needed to transform the fund basis financial statements into the government-wide presentation.

Budgets – On or before June 30 of each year, a resolution is adopted approving the budget, appropriating the expenditures, and levying the property taxes. Prior to enacting this resolution, the proposed budget is presented to a budget committee consisting of members of the Board and a like number of interested citizens. The budget committee presents the budget to the Board for budget hearings prior to enactment of the resolution. All funds are budgeted as required by Oregon Local Budget Law.

While financial position, results of operations, and changes in fund balance/net position are reported on the basis of accounting principles generally accepted in the United States of America (GAAP), the budgetary basis of accounting differs from generally accepted accounting principles. The budgetary basis of accounting is substantially the same as generally accepted accounting principles in the United States of America with the exception that property taxes are recorded as revenue when received.

The resolution authorizing appropriations for the General Fund sets the legal level of control by which expenditures cannot legally exceed appropriations. Expenditure categories of personnel services, materials and services, capital outlay, debt service, transfers, and contingency are the legal level of control for the General Fund. The detail budget document, however, is required to contain more specific information for the above mentioned expenditure categories. Unexpected additional resources may be added to the budget through the use of a supplemental budget. A supplemental budget requires hearings before the public, publications in newspapers, and adoption by the Board. Management may modify original and supplemental budgets by the use of appropriation transfers between the legal levels of control within a fund. Such transfers require approval by the Board. Management may not amend the budget without seeking the approval of the Board. Appropriations lapse as of year-end. Expenditures were within authorized appropriations for the year ended June 30, 2024.

Columbia County 4-H and Extension Service District
(A Component Unit of Columbia County)
Notes to Basic Financial Statements

Cash and investments – The District considers all investments with maturities of three months or less when purchased to be cash and cash equivalents.

Property taxes receivable and property tax calendar – Property taxes receivable is recorded to indicate the amount of uncollected taxes receivable in the future. Ad valorem property taxes are levied and become a lien on all taxable property as of July 1. Collection dates are November 15, February 15, and May 15. Discounts are allowed if the amount due is received by November 15. Taxes unpaid and outstanding on May 16 are considered delinquent. Taxes are billed and collected by Columbia County, Oregon, and remittances are made at periodic intervals.

Uncollected property taxes are shown in the government-wide statement of net position. Uncollected taxes are deemed by management to be substantially collectible or recoverable through liens; therefore, no allowance for uncollectible taxes has been established. Property taxes collected within approximately 60 days of fiscal year end are recognized as revenue. The remaining balance of taxes receivable is recorded as deferred inflow of resources in the governmental funds because it is not deemed available to finance operations of the current period.

Capital assets – Capital assets include land, building and improvements, and equipment. The capitalization threshold is \$5,000 for all capital assets. Donated assets are recorded at their acquisition value on the date donated. Major outlays for capital assets and improvements are capitalized as projects are constructed. The cost of normal maintenance and repairs that do not add value or functionality to the asset are not capitalized, but are expensed as incurred.

Capital assets are depreciated using the straight line method over the following estimated useful lives:

Buildings	50 years
Improvements other than buildings	10 years
Equipment	5 years

Deferred outflows and inflows of resources – In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net assets that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The District does not have any items that qualify as deferred outflows of resources.

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net assets that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The District does not have any items that qualify as deferred inflows of resources.

Columbia County 4-H and Extension Service District
(A Component Unit of Columbia County)
Notes to Basic Financial Statements

Fund balance – GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund-Type Definitions*, is followed. The objective of this statement is to enhance the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied and by clarifying the existing governmental fund type definitions. This statement establishes fund balance classifications that comprise a hierarchy based primarily on the extent to which a government is bound to observe constraints imposed on the use of the resources reported in governmental funds. Under this standard, the fund balance classifications are as follows:

- *Nonspendable fund balance* represents amounts that are not in a spendable form such as inventories or prepaid items.
- *Restricted fund balance* represents amounts that are legally restricted by outside parties for a specific purpose (such as debt covenants, grant requirements, donor requirements, or other governments) or are restricted by law (constitutionally or by enabling legislation). All of the District's fund balance was restricted at June 30, 2024.
- *Committed fund balance* represents funds formally set aside by the governing body for a particular purpose. The use of committed funds would be approved by resolution.
- *Assigned fund balance* represents amounts that are constrained by the expressed intent to use resources for specific purposes that do not meet the criteria to be classified as restricted or committed.
- *Unassigned fund balance* is the residual classification of the General Fund. Only the General Fund may report a positive unassigned fund balance. Other governmental funds would report any negative residual fund balance as unassigned.

The governing body has approved the following order of spending regarding fund balance categories: Restricted resources are spent first when both restricted and unrestricted (committed, assigned, or unassigned) resources are available for expenditures. When unrestricted resources are spent, the order of spending is committed, assigned, and unassigned. There were no nonspendable, committed or assigned fund balances at year end.

Net position – Net position is comprised of the various net earnings from operations, nonoperating revenues, expenses and contributions of capital. Net position is classified in the following three categories:

Net investment in capital assets – consists of all capital assets, net of accumulated depreciation and outstanding debt.

Restricted – consists of external constraints placed on net asset use by creditors, grantors, contributors, or laws or regulations of other governments or constraints imposed by law through constitutional provisions or enabling legislation.

Unrestricted net position – All residual resources are classified as unassigned.

Columbia County 4-H and Extension Service District
(A Component Unit of Columbia County)
Notes to Basic Financial Statements

Grants – Unreimbursed expenditures due from grantor agencies are reflected in the basic financial statements as receivables and revenues. Grant revenues are recorded at the time eligible expenditures are incurred. Cash received from grantor agencies in excess of related grant expenditures is recorded as a liability in the statement of net position and balance sheet.

Estimates – The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Note 2 – Cash and Investments

State statutes govern cash management policies. Statutes authorize investing in bankers' acceptances, time certificates of deposit, repurchase agreements, obligations of the United States and its agencies and instrumentalities, and the Oregon State Treasurer's Local Government Investment Pool.

The cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

Deposits – Deposits with financial institutions include bank demand deposits. Oregon Revised Statutes require deposits to be adequately covered by federal depository insurance or deposited at an approved depository as identified by the Treasury.

Cash consisted of the following balances as of June 30, 2024:

Cash with Columbia County	<u>\$ 1,450,768</u>
---------------------------	---------------------

Credit risk-deposits – There were deposits at June 30, 2024, which were included in the cash that is pooled with Columbia County, Oregon. Please refer to Columbia County, Oregon's, basic financial statements, issued under separate cover, for additional information pertaining to the nature and collateralization of the County's cash and investments.

Columbia County 4-H and Extension Service District
(A Component Unit of Columbia County)
Notes to Basic Financial Statements

Investments – State statutes authorize investments primarily in general obligations of the U.S. Government and its agencies, certain bonded obligations of Oregon municipalities, bank repurchase agreements, bankers' acceptances, certain commercial papers, and the State Treasurer's Investment Pool (LGIP), among others. The fair value in the State Treasurer's Local Governmental Investment Pool approximates the cash value of the pooled shares at June 30, 2024. Cash and investments are pooled with Columbia County, Oregon. Please refer to Columbia County, Oregon's, basic financial statements, issued under separate cover, for additional information pertaining to the nature and categorization of investments. Investments in the LGIP are included in the Oregon Short-Term Fund, which is an external investment pool that is not a 2a-7-like external investment pool and is not registered with the U.S. Securities and Exchange Commission as an investment company. Fair value of the LGIP is calculated at the same value as the number of pool shares owned. The unit of account is each share held, and the value of the position would be the fair value of the pool's share price multiplied by the number of shares held. Investments in the Short-Term Fund are governed by ORS 294.135, *Oregon Investment Council*, and portfolio guidelines issued by the Oregon Short-Term Fund Board, which establish diversification percentages and specify the types and maturities of investments. The portfolio guidelines permit securities lending transactions as well as investments in repurchase agreements and reverse repurchase agreements. The fund's compliance with all portfolio guidelines can be found in their annual report when issued. The LGIP seeks to exchange shares at \$1.00 per share; an investment in the LGIP is neither insured nor guaranteed by the FDIC or any other government agency. Although the LGIP seeks to maintain the value of share investments at \$1.00 per share, it is possible to lose money by investing in the pool. Investments in the LGIP are stated at fair value, which approximates cost. Fair value in the LGIP is the same as the value of its pool shares.

Interest rate risk – This is the risk of exposure of the investments to fair value losses arising from increasing interest rates. There is no formal investment policy that limits investment maturities. State policies are followed.

Concentration risk – Concentration risk is the risk of loss due to a large portion of investments with a single issuer. At June 30, 2024, 100% of total investments were in the State Treasurer's Investment Pool. State statutes do not limit the percentage of the District's investments in this instrument.

Columbia County 4-H and Extension Service District
(A Component Unit of Columbia County)
Notes to Basic Financial Statements

Note 3 – Capital Assets

The changes in capital assets for the year ended June 30, 2024, are as follows:

	Balance June 30, 2023	Additions	Deletions	Balance June 30, 2024
Capital assets not being depreciated:				
Land	\$ 218,700	\$ -	\$ -	\$ 218,700
Total capital assets not being depreciated	<u>218,700</u>	<u>-</u>	<u>-</u>	<u>218,700</u>
Capital assets being depreciated:				
Buildings and improvements	362,882	-	-	362,882
Equipment and vehicles	<u>19,580</u>	<u>-</u>	<u>-</u>	<u>19,580</u>
Total capital assets being depreciated	<u>382,462</u>	<u>-</u>	<u>-</u>	<u>382,462</u>
Accumulated depreciation:				
Buildings and improvements	(155,468)	(7,258)	-	(162,726)
Equipment and vehicles	<u>(11,875)</u>	<u>(728)</u>	<u>-</u>	<u>(12,603)</u>
Total accumulated depreciation	<u>(167,343)</u>	<u>(7,986)</u>	<u>-</u>	<u>(175,329)</u>
Total capital assets being depreciated, net	<u>215,119</u>	<u>(7,986)</u>	<u>-</u>	<u>207,133</u>
	<u>\$ 433,819</u>	<u>\$ (7,986)</u>	<u>\$ -</u>	<u>\$ 425,833</u>

Note 4 – Retirement Plan Employees

All of the employees of the District are paid through Oregon State University although the District does reimburse the University for the clerical staff payroll expense. The employees are covered under PERS through the University, which reports and assumes all of the pension expense and liability.

Note 5 – Risk Management

There is exposure to various risks of loss related to: torts, errors and omissions, and natural disasters. Commercial insurance is purchased to minimize exposure to these risks. Settled claims have not exceeded the commercial coverage for any of the past three years.

Columbia County 4-H and Extension Service District
(A Component Unit of Columbia County)
Notes to Basic Financial Statements

Note 6 – Property Tax Limitations

The State of Oregon imposes a constitutional limit on property taxes for schools and non-school government operations. The State further reduced property taxes by replacing the previous constitutional limits on tax bases with a rate and value limit in 1997. This reduction is accomplished by rolling property values back to their 1995-96 values less 10% and limiting future tax value growth of each property to no more than 3% per year, subject to certain exceptions. Taxes levied to support bonded debt are exempted from the reductions. The State Constitution sets restrictive voter approval requirements for most taxes, many fee increases and new bond issues.

Note 7 – Tax Abatement

As of June 30, 2024, Columbia County provides tax abatements through two programs: Enterprise Zone and Strategic Investment Program.

Enterprise Zone (ORS 285C.175)

The Oregon Enterprise Zone program is a State of Oregon economic development program established, that allows for property tax exemptions for up to five years. In exchange for receiving property tax exemption, participating firms are required to meet the program requirements set by state statute and the local sponsor. The Enterprise Zone program allows industrial firms that will be making a substantial new capital investment a waiver of 100% of the amount of real property taxes attributable to the new investment for a 5-year period after completion. Land or existing machinery or equipment is not tax exempt; therefore, there is no loss of current property tax levies to local taxing jurisdiction.

Strategic Investment (ORS 285C.600)

The purpose of the Strategic Investment program is to improve employment in areas where eligible projects are to be located and urges business firms that will benefit from an eligible project to hire employees from the region in which the eligible project is to be located whenever practicable.

In order to be eligible for the SIP exemption:

- The project must be an eligible project
- The project must benefit a traded sector industry as defined in ORS 285B.280, and
- The total cost of the project equals or exceeds:
 - ◆ \$100 million; or
 - ◆ \$25 million, for rural areas

Columbia County 4-H and Extension Service District
(A Component Unit of Columbia County)
Notes to Basic Financial Statements

For the fiscal year ended June 30, 2024, Columbia County abated property taxes totaling \$13,897 under these programs.

<u>Tax Abatement Program</u>	<u>Amount of Taxes Abated</u> <u>During the Fiscal Year</u>
Enterprise Zone (ORS 285C.175)	\$ 1,046
Strategic Investment Program (ORS 285C.600)	<u>12,851</u>
	<u>\$ 13,897</u>

Supplementary Information

SUPPLEMENTARY INFORMATION

Pursuant to the provisions of Oregon Revised Statute, an individual schedule of revenues, expenditures, and changes in fund balance - budget and actual be displayed for each fund where legally adopted budgets are required.

The budgetary comparison schedule includes the following:

- Building Reserve Fund

**COLUMBIA COUNTY 4-H AND EXTENSION SERVICE DISTRICT
(A COMPONENT UNIT OF COLUMBIA COUNTY)
SCHEDULE OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - BUILDING RESERVE FUND
For the Year Ended June 30, 2024**

	Budget		Actual	Variance Positive (Negative)
	Original	Final		
EXPENDITURES:				
Materials and service	\$ 16,000	\$ 16,000	\$ -	\$ 16,000
Capital outlay	43,000	43,000	-	43,000
Contingency	173,518	173,518	-	173,518
	<u>232,518</u>	<u>232,518</u>	<u>-</u>	<u>232,518</u>
Total expenditures				
	232,518	232,518	-	232,518
Revenues over (under) expenditures	(232,518)	(232,518)	-	232,518
OTHER FINANCING SOURCES (USES):				
Transfers in	15,000	15,000	-	(15,000)
	<u>15,000</u>	<u>15,000</u>	<u>-</u>	<u>(15,000)</u>
Total other financing sources (uses)				
	15,000	15,000	-	(15,000)
Net changes in fund balances	(217,518)	(217,518)	-	217,518
FUND BALANCES, BEGINNING	<u>247,518</u>	<u>247,518</u>	<u>247,518</u>	<u>-</u>
FUND BALANCES, ENDING	<u>\$ 30,000</u>	<u>\$ 30,000</u>	<u>\$ 247,518</u>	<u>\$ 217,518</u>

Report of Independent Auditors on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

The Board of Commissioners
Columbia County 4-H and Extension Service District
Columbia County, Oregon

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the major fund, the aggregate remaining fund information, and the budgetary statement for the general fund of Columbia County 4-H and Extension Service District (the District), a component unit of Columbia County, Oregon, as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated March 21, 2025.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We identified a certain deficiency in internal control, described in the accompanying schedule of findings and responses as item 2024-001 that we consider to be a material weakness.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in cursive script that reads "Moss Adams LLP".

Portland, Oregon

March 21, 2025

Report of Independent Auditors Required by Oregon State Regulations

The Board of Commissioners
Columbia County 4-H and Extension Service District
Columbia County, Oregon

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States the financial statements of the governmental activities, the major fund, the aggregate remaining fund information, and the budgetary statement for the general fund of Columbia County 4-H and Extension Service District (the District), a component unit of Columbia County, Oregon, as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated March 21, 2025.

Compliance

As part of obtaining reasonable assurance about whether the District's basic financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, including provisions of Oregon Revised Statutes (ORS) as specified in Oregon Administrative Rules (OAR) 162-010-0000 to 162-010-0330, of the Minimum Standards for Audits of Oregon Municipal Corporations, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion.

We performed procedures to the extent we considered necessary to address the required comments and disclosures which included, but were not limited to, the following:

- Accounting records and internal control
- Public fund deposits
- Budget
- Insurance and fidelity bonds
- Programs funded from outside sources
- Investments
- Public contracts and purchasing

In connection with our testing, nothing came to our attention that caused us to believe the District was not in substantial compliance with certain provisions of laws, regulations, contracts, and grant agreements, including the provisions of ORS as specified in OAR 162-010-0000 through 162-010-0330 of the Minimum Standards for Audits of Oregon Municipal Corporations.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

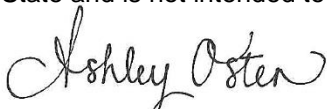
A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. Accordingly, this communication is not suitable for any other purpose.

This report is intended solely for the information and use of the Board of Commissioners and management of Columbia County 4-H and Extension Service District and the Oregon Secretary of State and is not intended to be and should not be used by anyone other than these parties.



Ashley Oster, Partner, for
Moss Adams LLP
Portland, Oregon
March 21, 2025

**COLUMBIA COUNTY 4-H AND EXTENSION SERVICE DISTRICT
(A COMPONENT UNIT OF COLUMBIA COUNTY, OREGON)
Schedule of Findings and Responses
Year Ended June 30, 2024**

Finding 2024-001 – Material Weakness in Financial Reporting – Rolling Forward Fund Balance/Net Position

Criteria – Beginning net position/fund balance should agree to the prior year audited financial statements.

Condition and context – The District was unable to reconcile fund balance/net position as of June 30, 2024 to the prior year's audited financial statements.

Effect – An adjustment was posted totaling \$17,100 to reconcile the District's net position/fund balance to the audited financial statements.

Cause – The District does not have an appropriate financial close and reporting process in place to ensure fund balance/net position agrees with the audited financial statements.

Recommendation – We recommend the District implement a financial close and reporting process and confirm balances agree with the prior year's audited financial statements.

Views of responsible officials – Management concurs with the finding.