

Columbia County Board of Commissioners
March 12, 2025, Board Meeting
Hybrid from the
Columbia County Courthouse, 230 Strand St. St. Helens, OR. 97051.

Present:

Commissioner Kellie Jo Smith,
Commissioner Margaret Magruder,
Commissioner Casey Garrett,
Ed McGlone, Assistant County Counsel
Jacyn Normine, Board Office Administrator

CALL TO ORDER/FLAG SALUTE

Commissioner Smith called this meeting to order at 10:00 am and led the flag salute.

APPROVE AGENDA

Commissioner Magruder moved to amend the agenda pulling item H and moving to afternoon meeting for discussion. Commissioner Garrett seconded. **Vote:** KJS/MM/CG in favor. Approved.

VISITOR COMMENTS - 3 MINUTE LIMIT

No comment

MATTERS

- First and Second Reading of Ordinance 2025-1, “In the Matter of an Ordinance Authorizing a Loan from the Industrial Lands Loan Fund by Entering into a Loan Contract with the Oregon Business Development Department
 - Ed McGlone, Assistant County Counsel introduced the ordinance and read the first and second reading by title only into the record.
 - Commissioner Magruder moved to approve Ordinance 2025-1, “In the Matter of an Ordinance Authorizing a Loan from the Industrial Lands Loan Fund by Entering into a Loan Contract with the Oregon Business Development Department”. Commissioner Garrett seconded. The motion carried unanimously. This Ordinance is by an emergency clause and will go into effect at the time of signing. **Vote:** KJS/MM/CG in favor. Approved.

CONSENT AGENDA

Commissioner Smith read the consent agenda, in full. Commissioner Garrett moved and Commissioner Magruder seconded to approve the consent agenda A-G with a correction to authorize Melissa Enright to sign and I-K. The motion carried unanimously. **Vote:** KJS/MM/CG in favor. Approved.

- A.** Ratify Approval for the Oregon Broadband Office (OBO) Prequalification Application for the Bead Program and Authorize the Chair to Sign.
- B.** Ratify Approval for C21-2025, Information Sharing Agreement by and between Columbia County and RSG Telecom and Authorize the Chair to Sign.
- C.** Approve the Board of Commissioners Work Session Minutes from February 12, 2025.
- D.** Approve the Board of Commissioners Meeting Minutes from February 19, 2025.
- E.** Approve Select to Pay for February 27, 2025, and March 5, 2025.
- F.** Approve New OLCC License for Columbia County Sports, LLC in Warren, OR. and Authorize the Chair to Sign.
- G.** Approve 2025 OLCC Off Premises Sales for Tio's Quincy Market in Clatskanie, OR. and Authorize the Chair to Sign.

- H. Approve Order No. 8-2025, “In the Matter of Calling an Election to Consider Renewal of the Columbia County Jail Local Option Tax Levy for Four Years and Authorize the Chair to Sign the Notice of Measure Election and Explanatory Statement”.
- I. Approve Potential Change Order #040 with Kirby Nagelhout for Extended Scaffold Rental and Authorize the Chair to Sign.
- J. Approve Potential Change Order #048 with Kirby Nagelhout for Steel Erection Fabrication Contingency Draw and Authorize the Chair to Sign.
- K. Approve CIS Risk Management Grant Application and Authorize Melissa Enright to Sign.

AGREEMENTS/CONTRACTS/AMENDMENTS

Commissioner Smith read the Agreements, Contracts and Amendments, in full. Commissioner Garrett moved, and Commissioner Magruder seconded to approve the Agreements, Contracts and Amendments as presented. **Vote:** KJS/MM/CG in favor. Approved.

- A. Approve C17-2025, Personal Services Contract with Le Chevallier Strategies LLC for Communications Consulting Services.
- B. Approve C23-2025, Indemnity Agreement for ORRC Vernonia Marathon and Authorize the Chair to Sign.
- C. Approve C24-2025, Indemnity Agreement for American Lung Association Reach the Beach Bike Ride and Authorize the Chair to Sign.
- D. Approve C25-2025, County Energy Resilience Program Grant Agreement No. 25-021 and Authorize Chair to Sign.
- E. Approve C26-2025, Building Evaluation Support Agreement (“BESA”) No. PO-44000-00039380 with the Oregon Department of Consumer and Business Services, Building Codes Division and Authorize Chair to Sign.
- F. Approve C27-2025, Healthcare Services Contract with Columbia Pacific Coordinated Care Organization and CareOregon+ for Naloxone Distribution and Authorize the Chair to Sign.

DISCUSSION ITEMS

1. Grant DeJongh, Public Works Assistant Director briefed the Board regarding a proposed purchase of a tack trailer through Pape Machinery using FEMA funding pursuant to emergency declaration 4258 in 2015. This purchase is a continuation of the Departments efforts to close out this declaration, while purchasing equipment that will enhance the County’s resiliency. In this case, the sealing of roads and road work will prevent water infiltration which is a major cause of road deterioration. This purchase falls under the Finance Director’s spending authority, no action record.
2. Grant Dejongh, Assistant Public Works Director and Mike Russell, Public Works Director requested to submit a grant application for the ODFW Fish Passage and Screening Infrastructure Improvement Program and authorize Mike Russell to sign. This application is being prepared in cooperation with the Columbia County Soil and Water Conservation District and ODFW. The Grant would fund infrastructure improvements on Apiary Road at approximately mile post 8.4. Commissioner Garrett moved to approve the submittal of the grant application for the ODFW Fish Passage and Screening Infrastructure Improvement Program. Commissioner Magruder seconded. **Vote:** KJS/MM/CG in favor. Approved.
3. Jerry Walker, Public Health Assistant Director is here to request approval for the revised Environmental Health Specialist 1 and 2 job descriptions.

Commissioner Garrett moved to approve the revised Environmental Health Specialist 1 and 2 job descriptions. Commissioner Magruder seconded. **Vote:** KJS/MM/CG in favor. Approved.

4. Jerry is also requesting to open recruitment for an Environmental Health Specialist 2 with the option to underfill with an Environmental Health Specialist 1. After discussion, Commissioner Garrett moved to open recruitment for an Environmental Health Specialist 2 with the option to underfill with an Environmental Health Specialist 1. Commissioner Magruder seconded. **Vote:** KJS/MM/CG in favor. Approved.

COMMISSIONER MAGRUDER COMMENTS

We had an outstanding trip to Washington D.C. last week meeting with our Congressional Delegation and had good conversations. I came back and went to the Oregon and California Lands meeting in Roseburg. Then Monday I was in Salem for AOC.

COMMISSIONER GARRETT COMMENTS

St. Patrick’s Days is Monday! Commissioner Garrett recited an Irish Poem.

COMMISSIONER SMITH COMMENTS

Hunger Run was this last Saturday and then the St. Helens Boosters that night. Shout out to Jason Moon for the Amani Center Child Abuse Run. He has a team and is trying to beat a record for the largest team. If you would like to join his team the code SBDC25. He is on Team Moon Racers. I have a follow up from last week about contamination in the recycling center. Our facility is around 20 to 30 percent contamination instead of the 40 percent we have been at before.

ADJOURN

With nothing further to come before this Board, the meeting adjourned at 10:32 AM. The recording of this meeting is posted at www.columbiacountyor.gov/meetings The next regular scheduled meeting is on March 19, 2025.

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

By: _____
Kellie Jo Smith, Chair

By: _____
Casey Garrett, Commissioner

By: _____
Jacyn Normine, Board Office Administrator

By: _____
Margaret Magruder, Commissioner