

BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON  
Wednesday, November 12, 2025, 1:00 p.m.  
Hybrid from the  
John Gumm Building and Civic Center in  
St. Helens, Oregon

**WORK SESSION**

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Present: Commissioner Kellie Jo Smith, Commissioner Margaret Magruder, Commissioner Casey Garrett, Ed McGlone, Assistant County Counsel, and Jacyn Normine, Administrator.

**CALL TO ORDER**

Commissioner Smith called this meeting to order at 1:04 pm.

**APPROVE AGENDA**

- Commissioner Magruder moved to approve the agenda. Commissioner Garrett seconded. **Vote:** MM & CG in favor. Approved.

**DISCUSSION ITEMS**

1. Jaime Aanensen, Public Health Director, 2018 Marijuana Drug Prevention Funds, Revised Proposal. After the discussion, the Board directed staff to move forward.

**EXECUTIVE SESSION**

The Board recessed the regular scheduled meeting to enter executive sessions under the following.

1. Pursuant to ORS 192.660 (2)(a), to consider the employment of an officer, employee, staff member, or agent.
2. Pursuant to ORS 192.660 (2)(f), to consider information or records that are exempt from disclosure by law, including written advice from your attorney.

Coming out of the executive sessions with no action taken.

**BOARD ADMINISTRATOR DISCUSSION**

1. The City County Dinner is tonight in Rainier at 5:30 pm.
2. We have meetings on December 24 and December 31, and we will amend the schedule for December 23, and December 30<sup>th</sup> will be canceled if not needed.
3. I have been working on the Public Records process with Department Heads and will be meeting with Counsel soon to get that completed. I have also worked with MaryAnn on a credit card machine to process payments for Public Records.
4. Once all Public Records process is finished, I will be moving on to the OLCC licensing.

5. We got a thank you for the partnership and look forward to continuing to work with us from ODFW.
6. Next week is AOC, and I have you all checking in on Monday. Here's to Larry dinner on Wednesday. We will be serving Bloody Marys and jams from Oregon Hill Farms at the Thursday event.
7. Jacyn is out on Friday for a dentist appointment.

**BOARD ROUND TABLE**

1. I have received a couple of calls on convenience fees for payment of taxes. It is clearly written on the website, and the County does not get these funds.
2. I have received multiple calls about trash on different properties. These are historically known for having problems, and one of them might be coming up on the foreclosure list.

**ADJOURN**

With nothing further to come before this Board, the meeting adjourned at 1:53 pm.  
 The recording of this meeting is posted at [www.columbiacountyor.gov/meetings](http://www.columbiacountyor.gov/meetings)

The next regular scheduled meeting is on November 26, 2025.

BOARD OF COUNTY COMMISSIONERS  
 FOR COLUMBIA COUNTY, OREGON

By: \_\_\_\_\_  
 Kelly Jo Smith, Chair

By: \_\_\_\_\_  
 Casey Garrett, Commissioner

By: \_\_\_\_\_  
 Jacyn Normine, Administrator,

By: \_\_\_\_\_  
 Margaret Magruder, Commissioner