

BEFORE THE BOARD OF COUNTY COMMISSIONERS

FOR COLUMBIA COUNTY, OREGON

In the Matter of Amending the Columbia
County Food, Pool and Lodging Licenses and
Services Ordinance

ORDINANCE NO. 2025-6

The Board of County Commissioners for Columbia County, Oregon, ordains as follows:

SECTION 1. TITLE.

This Ordinance shall be known as Ordinance No. 2025-5, Amending Ordinance No. 2019-2, the Columbia County Food, Pool and Lodging Licenses and Services Ordinance. The Columbia County Food, Pool and Lodging Licenses and Services Ordinances, as amended herein, may be cited, and referred to as the “Columbia County Food, Pool and Lodging Licenses and Services Ordinance.”

SECTION 2. AUTHORITY.

This Ordinance is adopted under the authority of ORS 203.035, ORS 431.003(7), ORS 431.415, ORS 446.425, ORS 448.100, and ORS 624.510.

Pursuant to ORS 431.003(7), Columbia County is the Local Public Health Authority (LPHA) for Columbia County. ORS 431.415 provides that the governing body of the LPHA shall adopt ordinances and rules necessary to administer ORS 431.001 to 431.550 and 431.990, any other public health law of Oregon, and any other public health matter not expressly preempted by an Oregon state law. ORS 431.415(3) provides that the governing body of the LPHA may adopt schedules of fees for public health services that are reasonably calculated to not exceed the cost of the services performed. The local health department shall charge fees in accordance with the adopted schedule of fees. Pursuant to ORS 624.510(2), the County shall collect fees on behalf of the Oregon Health Authority that are adequate to cover the administration and enforcement costs incurred by the local public health authority and the cost of oversight by the Oregon Health Authority.

In accordance with ORS 446.425, ORS 448.100 and ORS 624.510, the Oregon Health Authority has delegated authority for environmental health services to the LPHA through Intergovernmental Agreement No. 170656 (C117-2021), executed on August 30, 2021, and amended through June 30, 2029, on May 29, 2023. The environmental health services program includes the inspection and licensing of restaurants and other food service establishments, tourist facilities, recreation sites, lodges and swimming pools and the collection of fees for such services.

SECTION 3. PURPOSE.

The purpose of this Ordinance is to amend Ordinance No. 2019-2, the Columbia County Food, Pool and Lodging Licenses and Services Ordinance, related to fees for the licensing of restaurants and other food service establishments, tourist facilities, recreation sites, lodges, and swimming pools, which the State of Oregon has delegated to Columbia County.

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SECTION 4. ADOPTION.

The amendments to Ordinance No. 2019-2, the Columbia County Food Pool and Lodging Licenses and Services Ordinance as shown in Attachment 1 and Attachment 2, are hereby adopted.

SECTION 5. SEVERABILITY.

If any provision of this Ordinance, including Attachment 1, is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the remaining portions thereof.

SECTION 6. SCRIVENER'S ERRORS.

Scrivener's errors in any portion of this Ordinance may be corrected by Order of the Board of County Commissioners.

SECTION 7. EMERGENCY CLAUSE.

This Ordinance being immediately necessary to maintain the public health, safety, and welfare, an emergency is declared to exist, and this Ordinance shall take effect upon adoption.

SECTION 8. REPEALER.

Ordinance No. 2024-7 is hereby repealed.

DATED this ____ day of _____, 2025.

Approved as to form

BOARD OF COUNTY COMMISSIONERS FOR
COLUMBIA COUNTY, OREGON

By: _____
Office of County Counsel

By: _____
Kellie Jo Smith, Chair

Attest:

By: _____
Casey Garrett, Commissioner

By: _____
Recording Secretary

By: _____
Margaret Magruder, Commissioner

First Reading: _____
Second Reading: _____
Effective Date: _____

ATTACHMENT 1

1. Section 7, License Fees, is amended as follows:

Insertions in **bold**

Deletions in ~~striethrough~~

“SECTION 7. LICENSE FEES.

Fees for licenses, inspections and administration of programs are set forth in Exhibit B of this Ordinance. Fees shall be adjusted annually on **November 14** ~~January 1~~, in accordance with the Consumer Price Index (CPI), as identified in the “All Urban Consumers, West Urban Index” published by the United States Department of Labor, Bureau of Labor Statistics over the twelve-month period ending on June 30 prior to the date of annual adjustment. **The Board of County Commissioners may amend the fees for programs under this Ordinance by order or resolution.”**

2. Exhibit B to Ordinance No. 2019-2 is replaced by the fee schedule as shown in Attachment 2.



Food, Pool, and Lodging Licenses and Services Fees
Effective November 14, 2025

RESTAURANT LICENSES	FEE
Benevolent organization ¹	\$324
Limited Service (prepackaged items only)	\$486
0-15 person seating	\$810
16-50 person seating	\$875
51-150 person seating	\$972
151+ person seating	\$1,102
Bed & breakfast	\$389
Late/reinstatement fee ² (per month)	\$100
Required recheck inspection (after two rechecks)	\$259
Prorated (10/1 – 12/31)	50%

TEMPORARY RESTAURANT LICENSES	FEE
Single Event (1-30 days) Application received less than 7 days before event	\$295
Single Event (1-30 days) Application received more than 7 days before the event	\$195
Intermittent Event (1-30 days) Application received less than 7 days before event	\$295
Intermittent Event (1-30 days) Application received more than 7 days before the event	\$195
Seasonal event (1-90 days, includes operational review)	\$359

Application received less than 7 days before the event Seasonal event (1-90 days, includes operational review)	\$259
Application received more than 7 days before the event	
Out-of-county mobile unit with OR license ³	\$25
Benevolent organization first event per calendar year (must have valid IRS tax exempt ID number) ⁴	\$0
Benevolent organization after first event per calendar year (must have valid IRS tax exempt ID number) ⁴	\$84
Re-inspection fee (if required)	\$65

MOBILE UNIT LICENSES	FEE
Class I	\$389
Class II	\$486
Class III	\$519
Class IV	\$583
Warehouse	\$291
Commissary	\$492

POOL & SPA LICENSES	FEE
License, general or seasonal (first pool or spa)	\$629
Second pool or spa (same location)	\$454
Each additional pool or spa (same location)	\$454

TOURIST FACILITIES	FEE
Organizational camp	\$648
Picnic park	\$311
Travelers' accommodations (1-10 units)	\$454
Travelers' accommodations (11-25 units)	\$486

Travelers' accommodations (26-50 units)	\$519
Recreation park (1-5 spaces)	\$519
Recreation park (6-9 spaces)	\$551
Recreation park (10+ spaces)	\$583

POOL VENDING MACHINES	FEE
1-10 units	\$208
11-20 units	\$227
21-30 units	\$259
31-40 units	\$291
41-50 units	\$324
51-60 units	\$389
61-75 units	\$454
76-100 units	\$712
101-250 units	\$1,037
251-500 units	\$1,556
501-750 units	\$1,749
751-1000 units	\$1,749
1001-1500 units	\$1,749
1501+ units	\$1,749

CHILDCARE INSPECTIONS	FEE
Head start	\$356
0-15 children	\$227
16-40 children	\$291
41-75 children	\$370
75+ children	\$454

SCHOOL INSPECTIONS	FEE
Full kitchen	\$356
Satellite (no food prep)	\$195

PLAN REVIEW	FEE
Restaurant, 0-50 new construction	\$810
Restaurant, 51-150 new construction	\$810
Restaurant, 151+ new construction	\$810
Restaurant, remodel ⁵	\$519
Bed & breakfast	\$519
Mobile unit, class I	\$519
Mobile unit, class II	\$519
Mobile unit, class III	\$519
Mobile unit, class IV	\$519
Commissary for mobile unit	\$454
Warehouse	\$213
Pool or spa	\$583
Tourist facility	\$454
Organizational camp	\$551
Recreation park	\$421
School food service	\$583
Child care center	\$291
Picnic park	\$259

FOOD HANDLER TRAINING PROGRAM	FEE
Individual test (self-train)	\$10
Replacement food handler card	\$5

OTHER	FEE
Hourly environmental health rate (1 hour minimum)	\$232

¹ See ORS 624.490(3).

² See ORS 624.490(2).

³ See ORS 624.650.

⁴ See ORS 624.106(1)-(2).

⁵ See ORS 624.630.