

**Columbia County Board of Commissioners**  
**October 8, 2025, Board Meeting**  
**Hybrid from the**  
**John Gumm Building and Civic Center**  
**251 St. Helens Street,**  
**St. Helens, OR. 97051.**

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Present: Commissioner Kellie Jo Smith and Commissioner Casey Garrett, Ed McGlone, Assistant County Counsel, and Jacyn Normine, Board Office Administrator. Commissioner Margaret Magruder was not in attendance for this meeting.

**CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Commissioner Smith called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance.

**APPROVE AGENDA**

Commissioner Garrett moved to approve the agenda as presented. Commissioner Smith seconded.

**Vote:** KJS/CG all in favor. Motion Approved.

**VISITOR COMMENTS - 3 MINUTE LIMIT**

No visitor comments.

**CONSENT AGENDA**

Commissioner Smith read the consent agenda in full. Commissioner Garrett moved, and Commissioner Smith seconded to approve the consent agenda as presented. **Vote:** KJS/CG in favor.

Motion Approved.

- A.** Ratify Approval for Business Oregon Housing Infrastructure Support Fund Application-Letter of Support. Dated September 26, 2025.
- B.** Ratify the Approval for Letter of Comment to Addressing Draft Environmental Impact Statement for the National Flood Insurance Program in Oregon, dated October 6, 2025.
- C.** Approve Board of Commissioners Meeting Minutes for September 24, 2025.
- D.** Approve Select to Pay for October 2, 2025.
- E.** Approve Order 62-2025, In the Matter of Conveying a Permanent Access Easement Across the Crown Z Trail at NW Thornton Drive in Scappoose.

**AGREEMENTS/CONTRACTS/AMENDMENTS**

Commissioner Smith read the Agreements, Contracts, and Amendments in full. Commissioner Garrett moved, and Commissioner Smith seconded to approve the Agreements, Contracts, and Amendments as presented. **Vote:** KJS/CG in favor. Motion Approved.

- A.** Approve C164-2021-2, Reinstatement and Amendment No. 2 to Grant No. 15664 with the Oregon Department of Education and Authorize the Chair to Sign.
- B.** Approve C92-2022-2, Amendment No. 2 to Columbia County Retired Senior Volunteer Donation Agreement by and between Columbia County and United Way of Columbia County.
- C.** Approve C82-2025-2, Amendment to Agreement #185805 with the Oregon Health Authority for Financing of Public Health Services and Authorize the Chair to Sign
- D.** Approve C82-2025-3, Amendment 3 to Agreement #185805 with the Oregon Health Authority for Financing of Public Health Services and Authorize the Chair to Sign
- E.** Approve C126-2025, Public Procurement Contract with Norstar Industries, Inc. for Spray Truck Upfit.

- F. Approve C141-2025, Oregon Department of Emergency Management Cybersecurity Grant No. CY 23-106 and Authorize the Chair to Sign.
- G. Approve C144-2025, Application and Special Use Permit for Domestic Violence Awareness Walk with the City of St. Helens and Authorize Erin Haas to sign.

**DISCUSSION ITEMS**

- 1. Mike Russell, Public Works Director, is here asking for approval of a revised Solid Waste Coordinator and to open recruitment for the Solid Waste Coordinator position, after discussion.
  - Commissioner Garrett moved to approve the revised Solid Waste Coordinator Position job description. Commissioner Smith seconded. The motion carried unanimously.
  - Commissioner Garrett moved to approve the Fill Solid Waste Coordinator Job Position. Commissioner Smith seconded. The motion carried unanimously.
- 2. Grant DeJongh, Public Works Assistant Director, is here looking for a board appointee for RFP Selection. After discussion, Commissioner Garrett would like to reach out to a few of the members of the Transportation Road Advisory Committee and the Traffic Safety Committee to see if we can find a community member.

**BOARD ROUNDTABLE**

- AOC is next month.
- Commissioner Garrett would like to work on hotel rooms for NACO.
- Commissioner Smith would like to promote and join Erin Nolan, CAT and Alta Lynch, Elks Bunker to participate in Operation Green Light for Veterans and have staff prepare a proclamation. Commissioner Garrett thinks that it would be a good idea.
- Commissioner Smith talked about how long public comment will be and what we need to do to keep it structured. After the discussion, it will stay the same. No changes were recommended.

**COMMISSIONER GARRETT COMMENTS**

Grange breakfast this Saturday. Last week, the Shrine breakfast drew in around 30-40 people.

**COMMISSIONER SMITH COMMENTS**

I attended the PUD appreciation dinner last night. It was well attended. This weekend is the Rainier Senior Center fundraiser.

**COMMISSIONER MAGRUDER COMMENTS**

Attending the Annual Noxious Weed Board in Baker City, Oregon today.

**ADJOURN**

With nothing further to come before this Board, the meeting adjourned at 10:15 AM. The recording of this meeting is posted at [www.columbiacountyor.gov/meetings](http://www.columbiacountyor.gov/meetings)  
The next regular scheduled meeting is on October 15, 2025.

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BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

By: \_\_\_\_\_  
Kellie Jo Smith, Chair

By: \_\_\_\_\_  
Casey Garrett, Commissioner

By: \_\_\_\_\_  
Jacyn Normine, Board Office Administrator

By: \_\_\_\_\_  
Margaret Magruder, Commissioner