STATE OF OREGON

COVER PAGE

Oregon Health Authority (OHA)

GARRETT LEE SMITH YOUTH SUICIDE PREVENTION AND EARLY INTERVENTION FOR LOCAL PUBLIC HEALTH AUTHORITIES, LOCAL MENTAL HEALTH AUTHORITIES, AND COMMUNITY MENTAL HEALTH PROGRAMS

Request for Grant Proposal (RFGP)

OHA #RFGP 6264 / OREGONBUYS #S-44300-00018385

Date of Issue: November 9, 2026

Closing Date: December 22, 2026 at 3:00 pm

Single Point of Contact (SPC): Tammy Hurst, Contract Specialist

Address: 500 Summer Street NE, E-03

City, State, Zip Salem, Oregon 97301

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You can get this document in other languages, large print, braille, or a format you prefer free of charge. Contact the SPC at the contact information found above. We accept all relay calls.

The State of Oregon promotes equal opportunity for all individuals without regard to age, color, disability, marital status, national origin, race, religion or creed, sex or gender, sexual orientation, or veteran status.

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SECTION 1: GENERAL INFORMATION

1.1 INTRODUCTION

Overview: The Oregon Health Authority (OHA), Injury & Violence Prevention Program (IVPP) with support from Substance Abuse and Mental Health Services Administration (SAMHSA) will be accepting Proposals for the above funding. This funding opportunity is designed to build capacity for local public health authorities (LPHAs), Local Mental Health Authorities (LMHAs) and/or Community Mental Health Programs (CMHPs) serving jurisdictions with a burden of youth suicide deaths (10-24-year-olds) higher than the national average (between 2020-2022, 10.5/100,000, CDC, 2024). The funding from this RFGP is intended to be used to:

- increase the number of youth-serving organizations who are able to identify and refer youth at risk of suicide;
- increase the capacity of clinical service providers to assess, manage and treat youth at risk of suicide; and
- improve the continuity of care and follow-up of youth identified to be at risk for suicide, including those who have been discharged from emergency department and inpatient psychiatric units.

The activities require close collaboration with multisector partners to develop a coordinated response to prevent and respond to youth at-risk of suicide. This effort will lead to increased capacity to serve youth at-risk for suicide through increased knowledge by staff in youth-serving organizations and a robust coordinated community suicide prevention, intervention and postvention effort. Eligible counties chosen will be used to define the service area for years one and two of the next iteration of grant funding if OHA is awarded.

A total of three (3) awards will be made for a 3-year term, with options to extend. Awards will be made through existing LPHA or CMHA agreements. Funding as follows,

Up to $104,071 for year 1, $133,696 for year 2, and $134,595 for year 3 per entity. Total funding available is $321,213 for year 1, $401,088 for year 2, and $403,785 for year 3. Year 2 and Year 3 amounts are contingent on federal awards.

1.2 SCHEDULE

The table below represents a tentative schedule of events. All times are listed in Pacific Time. All dates listed are subject to change.

Event	Date	Time
RFGP Opens	11/9/2026	
Questions / Requests for Clarification Due	11/17/2026	5:00 PM
Answers to Questions / Requests for Clarification Posted Approximately	11/20/2026	5:00 PM
Closing (Proposals Due)	12/22/2026	3:00 PM
Issuance of Notice of Award (approx.)	1/15/2027	

1.3 SINGLE POINT OF CONTACT (SPC)

The SPC for this RFGP is identified on the Cover Page, along with the SPC's contact information. Proposer shall direct all communications related to any provision of the RFGP, whether about the technical requirements of the RFGP, contractual requirements, the RFGP process, or any other provision only to the SPC.

SECTION 2: AUTHORITY, OVERVIEW, AND SCOPE

2.1 AUTHORITY AND METHOD

OHA is issuing this RFGP pursuant to its authority under ORS 413.033 and ORS 190.

2.2 SCOPE OF WORK

2.2.1. OVERVIEW AND PURPOSE

The Oregon Health Authority's Injury and Violence Prevention Program (IVPP) is dedicated to reducing the incidence of injuries and deaths from violence, unintended injuries, and overdoses. The program focuses on data collection, tracking, and collaboration with various partners to develop prevention strategies and evaluate outcomes. It aims to reduce the economic, social, and personal burden due to injury in Oregon. The IVPP is part of the OHA Public Health Division's Center for Prevention and Health Promotion and provides resources and support to help Oregonians prevent violence, injury, and suicide.

2.2.2. Required Activities

Required Activities to be completed by September 29, 2029.

- Establish or work with an existing community coalition on suicide prevention. Including collaborating providers, youth-serving organizations, youth and lived experience voice.
- Increase and target outreach, training and services as appropriate for youth and organizations that work with youth identified at high risk, including, but

not limited to: schools, educational institutions, juvenile justice systems, substance abuse prevention and treatment programs, primary care, mental health programs, foster care systems, LGBTQ+ youth organizations, Tribes and tribal organizations, service members, veterans and their families (SMVF), Latine youth, youth with serious mental illness, youth experiencing a first episode of psychosis, or have received a diagnosis of schizophrenia or psychotic mood disorder, trauma survivors, school dropouts, unemployed youth people, and other child and youth support organizations.

- Implement systems-wide crisis response plans among physical, mental, and behavioral health providers, hospitals, emergency departments, first responders, crisis lines, and other providers as appropriate. Assess and update response plans throughout grant period.
- Convene a team of decision-makers from physical, mental, and behavioral healthcare systems including representatives from emergency departments, Coordinated Care Organization(s) and inpatient psychiatric units (if applicable) to assess current practice guidelines for continuity of care, including follow-up for youth discharged from ED or stay in an inpatient psychiatric unit after suicide attempt or suicidal ideation. Update and revise guidelines, establish policies and procedures, execute MOUs or other interagency agreements, and monitor adoption throughout grant period.
- Provide community helper trainings in evidence-based suicide prevention strategies including Question Persuade, and Refer (QPR), Oregon Counseling on Access to Lethal Means (OCALM), Be Sensitive Be Brave (BSBB), and other suicide prevention, community helper trainings to persons in youth-serving organizations such as schools, foster care system, juvenile justice system, and after school programs to increase identification and referral of youth at risk of suicide. County must specify the number of trainings and what type of trainings they anticipate they will be able to provide each year. OHA will work with counties to ensure grant goals are met while also considering county size (urban, rural or frontier).
- Implement at least one public awareness activity annually.
- Establish suicide prevention training for staff (QPR or similar) and students (Sources of Strength or similar) in at least 30% of jurisdiction's elementary, middle and high schools. Substance Abuse and Mental Health Administration (SAMHSA) requires active, informed consent for student curriculum.
- Work with at least two youth-serving systems in the jurisdiction to develop and implement evidence-based suicide risk assessment strategies that may include the Columbia-Suicide Severity Rating Scale and/or PHQ-9. Tools must be approved by OHA.

- Host trainings in evidence-based suicide risk assessment, management and treatment strategies for clinicians which can include providers at School Based Health Centers. Training must be approved by OHA. Number of trainings and how many professionals will be trained must be specified based on county size (urban, rural or frontier) and healthcare infrastructure. OHA will work with counties to ensure grant goals are met while considering county size (urban, rural or frontier).
- Connect back to statewide work through Oregon Alliance to Prevent Suicide Membership and engagement with state's Youth Suicide Intervention and Prevention Plan (YSIPP).

2.2.3. <u>Reporting:</u>

OHA has contracted with the Regional Research Institute for Human Services (RRI) at Portland State University to conduct the evaluation of the Grant Agreement. RRI will provide reporting templates and technical assistance to meet reporting requirements. Reporting requirements may change throughout the grant period based on guidance and mandates from SAMHSA.

CMHP/LMHA or LPHA reporting requirements may include:

- Training information: Notification of upcoming trainings at least 7 business days before trainings occur
- Training reports submitted within 7 business days of training completion. Reports will include, but not be limited to, the total number of participants and their professional roles, the number who serve youth, training location, intended outcome, and content.
- Provide SAMHSA national evaluation training survey URL to participants, in addition to any other post-training evaluation.
- Youth suicide risk, screening, and treatment information, submitted quarterly:
- Number of suicide risk screenings conducted
- Referrals made to mental health or related services, and
- Number of youths that received services after that referral as a result of this funding opportunity (SAMHSA GLS funds).
- Provide quarterly reporting of suicide prevention strategies implemented and products developed or distributed.
- Annual and final written report on grant activities per template provided by OHA.

Grantees can work with RRI to develop a system to collect data, if needed. Reporting is required to include demographic information, setting and method of identification, information about the person who identified the youth as at risk,

type(s) of services/supports youth at risk were referred to, and the type(s) of treatment or other services youth received, if any.

SECTION 3: PROCUREMENT REQUIREMENTS AND EVALUATION

3.1 MINIMUM PROPOSER REQUIREMENTS

- Only counties that are above the national average suicide rate of 10.5 are eligible to apply. See Attachment E for county averages.
- One entity from each county (CMHP/LMHA or LPHA) may apply for funding. Collaboration between CMHP/LMHA and LPHA is encouraged and a letter of support from the non-applying entity must be included in criteria considered in the Proposal.
- Regional collaborations will be considered for this RFGP. Funds will not automatically be increased if multiple organizations apply together. Letters(s) of Support will be required from all organizations in the case of a collaborative Proposal with a lead agency and fiscal agency identified.

3.2 MINIMUM SUBMISSION REQUIREMENTS

3.2.1 Proposal Submission

To be considered for evaluation, Proposal must be complete and uploaded into OregonBuys:

- Proposer Information and Certification Sheet **(Attachment A)**
- Affidavit of Trade Secret **(Attachment B)**
- Cover Letter
- Suicide Prevention Project Plan **(Attachment C)**
- Budget and Budget Narrative (**Attachment D)**
- Letters of Support

3.2.2 Proposal Format and Quantity

Proposer shall follow the format and reference the sections listed in Section 3.3 "Proposer Requirements". Responses to each section and subsection should be labeled to indicate the item being addressed. Proposer must describe in detail how requirements of this RFGP will be met and may provide additional related information. Proposed Budget and Budget Narrative must be submitted as a separate file in OregonBuys.

Proposer shall submit one electronic copy of its Proposal. In addition, if Proposer believes any of its Proposal is exempt from disclosure under Oregon Public Records Law (ORS 192.311 through 192.478), Proposer shall complete and submit the Disclosure Exemption Affidavit (Attachment B), and Proposer shall submit a fully redacted version of its Proposal, clearly identified as the redacted version.

Proposers must only use the attached forms and documents as required to submit a Proposal as listed in Section 3.4 Proposal Content Requirements section. Responses to each attachment, section and subsection must be complete. Proposal must describe in detail how requirements of this RFGP will be met and may provide additional related information.

3.2.3 Authorized Representative

A representative authorized to bind the Proposer shall sign the Proposal. Failure of the authorized representative to sign the Proposal may subject the Proposal to rejection by OHA.

3.3 PROPOSAL REQUIREMENTS

Proposal must address each of the items listed in this section and all other requirements set forth in this RFGP. Proposer must use the prescribed Attachments A through D to submit a Proposal. Proposer shall complete the Attachments, scan or convert to pdf keeping in one document and attach to the submission email.

3.3.1. Proposal Certification Sheet (Attachment A)

The Proposer shall complete and submit the Proposer Information and Certification Sheet.

3.3.2. Disclosure Exemption Affidavit (Attachment B)

The Proposer shall complete and submit the Discloser Exemption Affidavit.

3.3.3. Cover Letter

The Proposer shall submit a cover letter. The Cover Letter state the CMHP, LMHA or LPHA agreement number, name any collaborator(s) for the activities it is proposing to provide.

3.3.4. Project Plan

The Proposer shall submit a Youth Suicide Prevention Project Plan using the form in Attachment C with guidance in Section 2.4 Scope of Allowable Activities.

3.3.5. Project Budget and Project Narrative (Attachment D)

Proposer must complete a project budget. Each of the line items must include all proposed costs for completing the project plan, and not exceed the maximum award amount of $117,003.00/year. If awarded an Agreement, a budget for Years 2 and Year 3 will be required in the Grant Agreement. Proposer must include in the Budget Narrative what items are ongoing to be shared costs with community partners (if applicable), including the percentage shared with respect to total costs. OHA reserves the right to negotiate the final budget after awards are made.

3.3.6. Letter of Support

Proposer must submit Letters of Support from entities it will collaborate with for implementing the activities. If Proposer includes working with schools on staff

training and student curriculum, Proposer must include Letters from the schools/school districts. If Proposer is working with youth-serving systems to develop and implement suicide risk assessment strategies, Proposer must include Letter of Support from youth-serving systems. If Proposer is working with healthcare system on Zero Suicide Initiative, Proposer must include Letters of Support from the healthcare organization. Proposer is strongly encouraged to submit Letter of Support from non-applying LMHA or LPHA in same jurisdiction.

SECTION 4: SOLICITATION PROCESS

4.1. Public Notice

The RFGP, including all Addenda and attachments, is published in OregonBuys, the State Procurement website, https://oregonbuys.gov

OHA will advertise all Addenda on OregonBuys Prospective Proposer is solely responsible for checking OregonBuys to determine whether or not any Addenda have been issued. Addenda are incorporated into the RFGP by this reference.

4.2. Pre-Proposal Conference

A pre-Proposal conference will not be held for this RFGP.

4.3. Questions / Requests for Clarification

All inquiries, whether relating to the RFGP process, administration, deadline or method of award, or to the intent or technical aspects of the RFGP must:

- Be emailed to the SPC
- Reference the RFGP number
- Identify Proposer's name and contact information
- Be sent by an authorized representative
- Refer to the specific area of the RFGP being questioned (i.e. page, section and paragraph number); and
- Be received by the due date and time for Questions/Requests for Clarification identified in Section 1.2 "Schedule".

4.4. Proposal Submission

Proposer is solely responsible for ensuring its Proposal is received by the SPC in accordance with the RFGP requirements before Opening. OHA is not responsible for any delays in mail or by common carriers or by transmission errors or delays, or for any mis-delivery for any reason. A Proposal submitted by any means not authorized below will be rejected. The following delivery options are permitted for this RFP:

Delivery through OregonBuys

Proposal submission should be electronically through OregonBuys. at: OregonBuys.gov

Detailed instructions on how to submit a Proposal can be found at OregonBuys Vendor Formal Solicitation Response.pdf

4.5. Modification or Withdrawal of Proposals

Any Proposer who wishes to make modifications to a Proposal already received by OHA shall submit its modification by email and must denote the specific change(s) to the Proposal submission.

If a Proposer wishes to withdraw a submitted Proposal, it shall do so prior to Closing. The Proposer shall submit by email a Written notice signed by an authorized representative of its intent to withdraw its Proposal. The notice must include in the subject line of the email "RFGP 4926 Withdrawal of Proposal" and be submitted to the SPC.

4.6. Proposal Due

Proposal and all required submittal items must be received by the SPC on or before Closing. Proposal received after the Closing will not be accepted. All Proposal modifications or withdrawals must be completed prior to Closing.

Proposals received after Closing are considered LATE and will NOT be accepted for evaluation. Late Proposals will be returned to the respective Proposer or destroyed.

4.7. Opening of Proposal

There will be no public Opening of Proposals. Proposals received will not be available for inspection until after the evaluation process has been completed and the Notice Award is issued. However, OHA will record and make available the identity of all Proposers after Opening, upon request.

4.8. PROPOSAL REJECTION

OHA may reject a Proposal for any of the following reasons:

- Proposer fails to substantially comply with all prescribed RFGP procedures and requirements, including but not limited to the requirement that Proposer's authorized representative sign the Proposal.
- Proposer has liquidated and delinquent debt owed to the State or any department or agency of the State.
- Proposer fails to meet the responsibility requirements of ORS 279B.110.
- Proposer makes any contact regarding this RFGP with State representatives such as State employees or officials other than the SPC or persons authorized by the SPC, or inappropriate contact with the SPC.
- Proposer attempts to influence a member of the Evaluation Committee.
- Proposal is conditioned on OHA's acceptance of any other terms and conditions or rights to negotiate any alternative terms and conditions that are not reasonably

related to those expressly authorized for negotiation in the RFGP or Amendment(s).

4.9. EVALUATION PROCESS

4.9.1 Responsiveness and Responsibility Determination

Proposals received prior to Closing will be reviewed for Responsiveness to all RFGP requirements including compliance with Minimum Requirements section and Proposal Content Requirements section. If the Proposal is unclear, the SPC may request clarification from Proposer. However, clarifications may not be used to rehabilitate a non-Responsive Proposal. If the SPC finds the Proposal non-Responsive, the Proposal may be rejected, however, OHA may waive mistakes.

At any time prior to award, OHA may reject a Proposer found to be not Responsible.

4.9.2 Evaluation Criteria

Proposals meeting the requirements outlined in the Proposal Content Requirements section will be evaluated by an Evaluation Committee. Evaluators will assign a score of 0 to 10 for each evaluation criterion listed below in this section.

SPC may request further clarification to assist the Evaluation Committee in gaining additional understanding of Proposals. A response to a clarification request must be to clarify or explain portions of the already submitted Proposal and may not contain new information not included in the original Proposal.

4.9.3 Evaluation

Proposals will be reviewed by OHA staff, an Association of Community Mental Health representative, a Coalition of Local Health Officials representative, national Suicide Prevention Resource Center staff member, and a suicide prevention content expert and scored based on the following criteria. The budget will not be included in the scoring criteria but is required for complete Proposal submissions.

a. Capacity (Maximum 40 points)

- How well did the Proposer demonstrate staff/organization experience in prevention efforts. If current suicide prevention staff/organization experience does not exist, points can be awarded by demonstrating existing infrastructure in other prevention areas that would support development of suicide prevention programming. Demonstrate leadership support to develop capacity in suicide prevention to meet grant activities.
- Did Proposer demonstrate capacity to collect or obtain data.
- Did Proposer provide information on sustainability plan.

- How well did the Proposer demonstrate capacity and capability to accept and expend project funds within the project period
- Did the Proposer provide an overview of existing or proposed programming and/or funding that may be used to braid/blend/enhance suicide prevention activities, if applicable.

b. Proposed outcomes/deliverables (Maximum 30 points)

- Did the Proposer complete Project Plan in Attachment C.
- How well did the Proposer provide a clear and concise description of the strategies and associated activities that will be used to achieve grant activities during the project period.
- Did Proposer include any relevant background and community context.
- Did Proposer include measurable outcomes that the Proposer intends to achieve by the end of the project period.

c. Collaboration (Maximum 30 points)

- How well did the Proposer show strong, multi-sector collaborations to support work. If current suicide prevention collaboration does not exist, points can be awarded by showing strong collaboration in other prevention areas demonstrating a commitment to collaboration by the organization.
- Did Proposer provide (a) Letter(s) of Support (LOS) to show that collaborators support the Proposal, agree to regular meetings to support and coordinate activities and will share data to meet reporting requirements and facilitate care coordination. LOS may be obtained from the LPHA, LMHA, CMHP (whichever entity is not applying), healthcare organization that has agreed to work on continuity of care implementation (if applicable), or school(s) or school districts that have agreed to partner on staff training and student curriculum (if applicable). LOS may also be obtained from another entity crucial to meeting grant activities.
- Did the Proposer show any regional collaborations for this opportunity. Funds will not automatically be increased if multiple organizations apply together. Letters(s) of Support will be required from all organizations in the case of a collaborative Proposal with a lead agency and fiscal agency identified.

4.9.4 POINT AND SCORE CALCULATIONS

Points are the total possible for each section as listed in the table below.

Total Point Possible		100
	Capacity	40
	Proposed Outcomes	30
	Collaboration	30
	Total	100

4.9.5 RANKING OF PROPOSERS

The total score will determine rank order for each respective Proposal and Proposer with the highest score receiving the highest rank, and successive rank order determined by the next highest score. Funding will be awarded starting with the 3 highest-ranking Proposals.

SECTION 5: AWARD AND NEGOTIATION

5.1 Award Consideration

OHA, if it awards funding, will award through the current LMHA (or delegated CMHP) if awarded to an LMHA or CMHP. Contract/Price Agreement to the 3 highest ranking Responsible Proposer(s) based upon the scoring methodology and process described in Section 4. OHA may award less than the full Scope of Work described in this RFGP.

OHA, if it awards funding, shall award through the current Financial Assistance Agreement(s) if to an LPHA or a through the LMHA (or delegated CMHP) if awarded to an LMHA or CMHP.

5.2 Notice of Award

OHA will notify all Proposers in Writing that OHA is awarding funds to the selected Proposer(s) subject to successful negotiation of any negotiable provisions.

SECTION 6: ADDITIONAL INFORMATION

6.1 GOVERNING LAWS AND REGULATIONS

This RFGP is governed by the laws of the State of Oregon. Venue for any administrative or judicial action relating to this RFGP, evaluation and award is the Circuit Court of Marion County for the State of Oregon; provided, however, if a proceeding must be brought in a federal forum, then it must be brought and conducted solely and exclusively within the United States District Court for the District of Oregon. In no event shall this Section be construed as a waiver by the State of Oregon of any form of defense or immunity, whether sovereign immunity, governmental immunity, immunity based on the eleventh amendment to the Constitution of the United States or otherwise, to or from any Claim or from the jurisdiction of any court.

6.2 OWNERSHIP/PERMISSION TO USE MATERIALS

All Proposals submitted in response to this RFGP become the Property of OHA. By submitting a Proposal in response to this RFGP, Proposer grants the State a non-exclusive, perpetual, irrevocable, royalty-free license for the rights to copy, distribute, display, prepare derivative works of and transmit the Proposal solely for the purpose of evaluating the Proposal, negotiating an Agreement, if awarded to Proposer, or as otherwise needed to administer the RFGP process, and to fulfill obligations under Oregon Public Records Law (ORS 192.311 through 192.478). Proposals, including supporting materials, will not be returned to Proposer unless the Proposal is submitted late.

6.3 CANCELLATION OF RFGP; REJECTION OF PROPOSALS; NO DAMAGES.

OHA may reject any or all Proposals in-whole or in-part, or may cancel this RFGP at any time when the rejection or cancellation is in the best interest of the State or OHA, as determined by OHA. Neither the State nor OHA is liable to any Proposer for any loss or expense caused by or resulting from the delay, suspension, or cancellation of the RFGP, award, or rejection of any Proposal.

6.4 COST OF SUBMITTING A PROPOSAL

Proposer shall pay all the costs in submitting its Proposal, including, but not limited to, the costs to prepare and submit the Proposal, costs of samples and other supporting materials, costs to participate in demonstrations, or costs associated with protests.

ATTACHMENT A — PROPOSER INFORMATION AND CERTIFICATION SHEET

Legal Name of Proposer: _____

Address: _____ **City, State, Zip:** _____

LPHA or Tribal Agreement #: _____

Contact Name: _____ **Telephone:** _____ **Email:** _____

Any individual signing below hereby certifies they are an authorized representative of Proposer and that:

1. Proposer understands and accepts the requirements of this RFGP. By submitting a Proposal, Proposer agrees to that any funds that will be awarded will be awarded through the current LMHA, CMHP or LPHA Agreement.

2. If awarded a funding, Proposer agrees to perform the scope of work and meet the performance standards set forth in the Program Element Description in the current Agreement.

3. Proposer acknowledges receipt of any and all Addenda to this RFGP.

4. Proposal is a Firm Offer for 180 days following the Closing.

5. I have knowledge regarding Proposer's payment of taxes and by signing below I hereby certify that, to the best of my knowledge, Proposer is not in violation of any tax laws of the state or a political subdivision of the state, including, without limitation, ORS 305.620 and ORS chapters 316, 317 and 318.

6. Proposer certifies that all contents of the Proposal (including any other forms or documentation, if required under this RFGP) and this Proposal Certification Sheet are truthful and accurate and have been prepared independently from all other Proposers, and without collusion, fraud, or other dishonesty.

7. Proposer understands that any statement or representation it makes, in response to this RFGP, if determined to be false or fraudulent, a misrepresentation, or inaccurate because of the omission of material information could result in a "claim" {as defined by the Oregon False Claims Act, ORS 180.750(1)}, made under the Current Agreement being a "false claim" {ORS 180.750(2)} subject to the Oregon False Claims Act, ORS 180.750 to 180.785, and to any liabilities or penalties associated with the making of a false claim under that Act.

8. Proposer acknowledges these certifications are in addition to any certifications required in the Current Agreement.

_____ _____

Authorized Signature Date

_____

(Printed Name and Title)

ATTACHMENT B – AFFIDAVIT OF TRADE SECRET

_____ (Affiant), being first duly sworn under oath, and representing [insert Proposer Name] (hereafter "Proposer"), hereby deposes and swears or affirms under penalty of perjury that:

1. I am an employee of the Proposer, I have knowledge of the Request for Proposals referenced herein, and I have full authority from the Proposer to submit this affidavit and accept the responsibilities stated herein.

2. I am aware that the Proposer has submitted a Proposal, dated on or about [insert date] (the "Proposal"), to the State of Oregon (State) in response to Request for Proposals #4926 for Captivate Module Design for Employment Related Trainings and I am familiar with the contents of the RFP and Proposal.

3. I have read and am familiar with the provisions of Oregon's Public Records Law, Oregon Revised Statutes ("ORS") 192.311 through 192.478, and the Uniform Trade Secrets Act as adopted by the State of Oregon, which is set forth in ORS 646.461 through ORS 646.475. I understand that the Proposal is a public record held by a public body and is subject to disclosure under the Oregon Public Records Law unless specifically exempt from disclosure under that law.

4. I have reviewed the information contained in the Proposal. The Proposer believes the information listed in Exhibit A is exempt from public disclosure (collectively, the "Exempt Information"), which is incorporated herein by this reference. It is my opinion that the Exempt Information constitutes "Trade Secrets" under either the Oregon Public Records Law or the Uniform Trade Secrets Act as adopted in Oregon because that information is either:

A. A formula, plan, pattern, process, tool, mechanism, compound, procedure, production data, or compilation of information that:

i. is not patented,

ii. is known only to certain individuals within the Proposer's organization and that is used in a business the Proposer conducts,

iii. has actual or potential commercial value, and

iv. gives its user an opportunity to obtain a business advantage over competitors who do not know or use it.

or

B. Information, including a drawing, cost data, customer list, formula, pattern, compilation, program, device, method, technique or process that:

i. Derives independent economic value, actual or potential, from not being generally known to the public or to other persons who can obtain economic value from its disclosure or use; and

ii. Is the subject of efforts by the Proposer that are reasonable under the circumstances to maintain its secrecy.

5. understand that disclosure of the information referenced in Exhibit A may depend on official or judicial determinations made in accordance with the Public Records Law.

_____

Affiant's Signature

State of _____)

) ss:

County of _____)

Signed and sworn to before me on _____ (date) by _____ (Affiant's name).

_____

Notary Public for the State of _____

My Commission Expires: _____

Exhibit A to Attachment B

Applicant identifies the following information as exempt from public disclosure under the following designated exemption(s):

Section Redacted	**ORS or other Authority**	**Reason for Redaction**
		1.
		2.
		3.
		4.
		5.

ATTACHMENT C - SUICIDE PREVENTION PROJECT PLAN

Time Frame: January 1, 2027 – December 31, 2027

Organization Name: _____

Please list major activities/actions, who will do them and measurable outcomes for planned program strategies where applicable. Add more rows for Key Tasks as needed.

Grant Activities *(From 2.2a. Required Activities)*	**Key Tasks** *(name the key steps you will take to achieve the grant activity)*	**Lead Person** *(who will be responsible)*	**Measurable Outcome by 9/29/2027**	**Measurable Outcome by 9/29/2028**	**Measurable Outcome by 9/29/2029**
Establish or work with an existing community coalition on suicide prevention. Including collaborating providers, youth-serving organizations, youth and lived experience voice.					
Increase and target outreach, training and services as appropriate for youth and organizations that work with youth identified at high risk, including, but not limited to: schools, educational institutions, juvenile justice					

Grant Activities *(From 2.2a. Required Activities)*	**Key Tasks** *(name the key steps you will take to achieve the grant activity)*	**Lead Person** *(who will be responsible)*	**Measurable Outcome by 9/29/2027**	**Measurable Outcome by 9/29/2028**	**Measurable Outcome by 9/29/2029**
systems, substance abuse prevention and treatment programs, primary care, mental health programs, foster care systems, LGBTQ+ youth organizations, Tribes and tribal organizations, service members, veterans and their families (SMVF), Latine youth, youth with serious mental illness, youth experiencing a first episode of psychosis, or have received a diagnosis of schizophrenia or psychotic mood disorder, trauma survivors, school dropouts, unemployed youth people, and other child and youth support organizations.					

Grant Activities *(From 2.2a. Required Activities)*	**Key Tasks** *(name the key steps you will take to achieve the grant activity)*	**Lead Person** *(who will be responsible)*	**Measurable Outcome by 9/29/2027**	**Measurable Outcome by 9/29/2028**	**Measurable Outcome by 9/29/2029**
Implement systems-wide crisis response plans among physical, mental, and behavioral health providers, hospitals, emergency departments, first responders, crisis lines, and other providers as appropriate. Assess and update response plans throughout grant period.					
Convene a team of decision-makers from physical, mental, and behavioral healthcare systems including representatives from emergency departments, Coordinated Care Organization(s) and inpatient psychiatric units (if applicable) to assess current practice guidelines for continuity of care, including follow-up for youth discharged from ED or stay					

Grant Activities *(From 2.2a. Required Activities)*	**Key Tasks** *(name the key steps you will take to achieve the grant activity)*	**Lead Person** *(who will be responsible)*	**Measurable Outcome by 9/29/2027**	**Measurable Outcome by 9/29/2028**	**Measurable Outcome by 9/29/2029**
in an inpatient psychiatric unit after suicide attempt or suicidal ideation. Update and revise guidelines, establish policies and procedures, execute MOUs or other interagency agreements, and monitor adoption throughout grant period.					
Provide community helper trainings in evidence-based suicide prevention strategies including Question Persuade, and Refer (QPR),), Oregon Counseling on Access to Lethal Means (OCALM), Be Sensitive Be Brave (BSBB), and other OHA approved community helper trainings to persons in youth-serving organizations such as schools, foster care system, juvenile justice system, and after school programs to					

Grant Activities *(From 2.2a. Required Activities)*	**Key Tasks** *(name the key steps you will take to achieve the grant activity)*	**Lead Person** *(who will be responsible)*	**Measurable Outcome by 9/29/2027**	**Measurable Outcome by 9/29/2028**	**Measurable Outcome by 9/29/2029**
increase identification and referral of youth at risk of suicide. County must specify the number of trainings and what type of trainings they anticipate they will be able to provide each year. OHA will work with counties to ensure grant goals are met while also considering county size (urban, rural or frontier).					
Implement at least one public awareness activity annually					

Grant Activities *(From 2.2a. Required Activities)*	**Key Tasks** *(name the key steps you will take to achieve the grant activity)*	**Lead Person** *(who will be responsible)*	**Measurable Outcome by 9/29/2027**	**Measurable Outcome by 9/29/2028**	**Measurable Outcome by 9/29/2029**
Establish suicide prevention training for staff (QPR or similar) and students (Sources of Strength or similar) in at least 30% of jurisdiction's elementary, middle and high schools. Substance Abuse and Mental Health Administration (SAMHSA) requires active, informed consent for student curriculum.					
Work with at least two youth-serving systems in the jurisdiction to develop and implement evidence-based suicide risk assessment strategies that may include the Columbia-Suicide Severity Rating Scale and/or PHQ-9. Tools must be approved by OHA.					
Host trainings in evidence-based suicide risk assessment, management					

Grant Activities *(From 2.2a. Required Activities)*	**Key Tasks** *(name the key steps you will take to achieve the grant activity)*	**Lead Person** *(who will be responsible)*	**Measurable Outcome by 9/29/2027**	**Measurable Outcome by 9/29/2028**	**Measurable Outcome by 9/29/2029**
and treatment strategies for clinicians which can include providers at School Based Health Centers. Training must be approved by OHA. Number of trainings and how many professionals will be trained must be specified based on county size (urban, rural or frontier) and healthcare infrastructure. OHA will work with counties to ensure grant goals are met while considering county size (urban, rural or frontier).					
Connect back to statewide work through Oregon Alliance to Prevent Suicide Membership and engagement with state's Youth Suicide Intervention and Prevention Plan (YSIPP).					

ATTACHMENT D — BUDGET AND BUDGET NARRATIVE

Each Proposer must submit a budget and budget narrative using the template provided in this Attachment.

Instructions

The budget must adhere to the following:

1. Budget template and narrative

a. In addition to submitting the budget template, each Proposer must submit a budget narrative on a separate sheet describing how funding is used within each budget category. The budget template Includes a tab for the budget narrative.

b. Funds can be used for subcontracting with other organizations. If subcontracting with another organization, a separate line item budget for the subcontractor must be submitted and approved before funds can be distributed to the subcontractor.

2. Exclusions

a. Funds awarded may not be used for meals beyond light snacks, not to exceed $3.00 per person.

b. Funds awarded man not be used to make direct payments to individuals to enter treatment or continue to participate in prevention or treatment services.

c. Funds awarded may not be used for involving a child in a youth suicide early intervention or prevention program, including assessment services, school-sponsored programs, and treatment involving medication related to youth suicide conducted in elementary and secondary schools without prior written, informed consent being obtained from a parent or legal guardian of an at-risk child. The requirement does not apply in the following circumstances:

a. In the emergency, where it is necessary to protect the immediate health and safety of the student or other students;

b. Other instances as defined by the State, where parental consent cannot reasonably be obtained.

d. Funds awarded may not supplant purchase of Mental Health First Aid (MHFA) training materials. Staff member overseeing grant activities can support MHFA training logistics and/or provide MHFA training, but need to ensure grant activities are being met.

3. Budget amendments

a. Modification to the approved budget of 10% or more for any budget category may only be made with OHA approval.

b. OHA may request a revised budget following the end of the fiscal year if the awardee is underspent by more than 20% of expected expenditures. If awardee cannot demonstrate that all funds will be expended by the end of the funding period, OHA will

work with the awardee to determine a reduced award amount. OHA may request revised budgets or additional information on expenditures on an as needed basis.

The budget and budget narrative will include the following categories:

1. Salary

- FTE as a percentage, and the number of months requested for each staff person. The total salary will automatically calculate. Include a narrative for each position briefly describing their primary responsibilities and how those support the work plan. Include staff positions provided in-kind.

2. Fringe Benefits

- List the base-rate, if applicable, and fringe rate for each position on a separate line. The total fringe will automatically calculate.

3. Contractual

- List each subcontracted program activity and the name of the subcontractor (if known) along with the amount of the subcontract. All activities related to the subcontractor must be clearly specified and justified in the work plan, and must include: (1) scope of work, including tasks and deliverables; (2) time period of the subcontract; (3) person in your agency who will supervise or manage the subcontract; (4) name of subcontractor, if known; and (5) what method will be used to select the subcontractor, such as bids, solicitations, sole-source, etc. A subcontractor budget must be included for each subcontractor.
- All subcontracts are subject to all applicable subcontractor provisions which will be outlined in an agreement from this opportunity.

4. Travel

- In-state: Provide a narrative statement describing proposed in-state travel. Include local mileage as well as per diem, lodging and transportation to attend required meetings. For Section 1 funding to LPHAs, each LPHA should budget for one person to attend three two-day learning collaboratives within the geographic region of the LPHA. OHA will provide financial support for up to two staff or partners if travel is 70 miles or greater to the learning collaborative. Federal per diem rates limit the amount of reimbursement for in-state travel: www.gsa.gov/perdiem.
- Out-of-state: Travel to attend out-of-state events or conferences is permitted if content is applicable to the work plan. Provide a narrative statement that includes the name of the event or conference, and how the proposed travel is related to the work plan. Include amounts for per diem, lodging, transportation, registration fees, and other expenses. Federal per diem rates limit the amount of reimbursement for out-of-state travel: www.gsa.gov/perdiem.
- Notwithstanding anything to the contrary contained herein, OHA will reimburse for travel expenses at no more than the rates specified in the Oregon Accounting Manual

as of the date the travel expenses are incurred. The Oregon Accounting Manual is available at http://www.oregon.gov/DAS/CFO/SARS/pages/oam_toc.aspx.

5. Equipment

- Provide a total amount for equipment, as well as a narrative listing line item planned purchases with a brief rationale. The budget must be approved by OHA prior to purchases being made. OHA will request additional information on proposed purchases of equipment with an acquisition cost of more than $5,000. Any equipment purchases, including IT and software purchases and upgrades and software licensing fees, must directly benefit the OHA-approved work plan.
- OHA will collect the equipment inventory form at the end of each fiscal year.

6. Supplies

- Provide a total amount for supplies. Supplies may include office supplies or meeting supplies. Expenditures for additional materials should be limited and must be for materials approved by OHA.
- List expenses for items not listed above, such as telephone, rent, copying, printing, postage, and mailing that are directly related to program activities.
- If expenditures are allocated to educational materials or paid media campaigns, the budget narrative must include a justification that describes how such materials or campaigns are related and essential to specific activities listed in the work plan.

7. Other

- If expenditures are allocated to educational materials or paid media campaigns, the budget narrative must include a justification that describes how such materials or campaigns are related and essential to specific activities listed in the work plan.
- Funds may not be used to provide direct services, as defined above.

8. Total Direct Costs

- The total direct costs will auto-fill on the worksheet. Confirm that the amount is correct.

9. Cost Allocation or Indirect Rate

- Indicate the cost allocation or indirect rate. The worksheet will auto-fill the total direct costs and multiply the cost allocation rate against the total direct to calculate the total cost allocation amount and total budget request amount.

Budget Template

	Agency:						
	Fiscal Contact:						
	E-mail address:						
	Phone Number:			Fax Number:			
Budget Categories	**Description**						**Total**
Personal Services							
(A) Salary	**Position #**	**Title of Position**	**Salary** (annual)	**% of time (FTE)**	**# of months requested**	**Total Salary**	
	1					0.00	
	2					0.00	
	3					0.00	
	TOTAL SALARY					$0.00	**$0**
(B) Fringe Benefits	**Position #**	**Total Salary**	**Base** If Applicable	**%**	**=**	**Total Fringe**	
	1	0.00			=	0.00	
	2	0.00			=	0.00	
	3	0.00			=	0.00	
	TOTAL FRINGE					$0.00	**$0**
SERVICES AND SUPPLIES							
(C) Professional Services/ Contracts	**List all sub-contracts** and all contractual costs, if applicable. Include a separate budget worksheet for each subcontrator.						
						$0	
	TOTAL CONTRACTUAL					$0	**$0**
(D) Travel	This includes in-state, out-of-state, and travel to all required trainings.						
		In state			Out Of State	Subtotal	
	Per Diem:					$0	
	Hotel:					$0	
	Air fare:					$0	
	Reg. fees:					$0	
	Other:					$0	
	Mileage:	Miles: 0	X	.54	per mile	$0	**$0**
	TOTAL TRAVEL						
(E) Equipment	**List equipment.** Include all equipment necessary for program (i.e. computer, printer).					$0	
	TOTAL EQUIPMENT						**$0**
(F) Supplies	**Do not list**. These items include supplies for meetings, general office supplies ie. paper, pens, computer disks, highlighters, binders, folders, etc.					$0	**$0**
	TOTAL SUPPLIES						
(G) Other	**Please list line item expenses below.**						
						$0	
						$0	
	TOTAL OTHER					$0	**$0**
(H) Total Direct Costs	(Sum of A through G)						**$0**
(I) Indirect Cost	Indirect @	0.00%	**$0**				**$0**
(10) TOTALS	(Sum of H & I). Should equal request Amount.						**$0**

Budget Narrative

Budget Category	Total Budget
Personal Services	
(A) Salary. List each position, its core functions to support proposed grant activities, and the total salary for each position.	
	$0.00
(B) Fringe Benefits. List the base amount and % applied for each position listed above.	
	$0.00
Services and Supplies	
(C) Contractual. List all subcontracts and contractual costs. Include a description and total cost for each.	
	$0.00
(D) Travel. Describe in-state and out-of-state travel costs for conducting activities, including for attending trainings. For all trainings that are not required, describe how attendance will support achieving work plan strategies and activities.	
	$0.00
(E) Equipment. List all equipment purchases necessary for conducting activities, including lap tops, printers, etc. OHA will request additional information for proposed purchases of equipment with an acquisition cost of more than $5,000.	
	$0.00
(F) Supplies. Include a total cost for supplies, including supplies for meetings and general office supplies (ie. paper, pens, computer disks, highlighters, binders, folders, etc). Do not list line items. Expenditures for additional materials should be limited and must be for materials approved by OHA.	$0.00
(G) Other. List line item expenses.	
	$0.00
(H) Total Direct Costs. (Sum of budget categories A through G)	$0.00
(I) Indirect Costs.	$0.00
(J) Total. (Sum of Direct and Indirect costs)	$0.00

ATTACHMENT E: COUNTY YOUTH SUICIDE DEATH BURDEN

The below table shows the Youth Suicide Death Burden ranking based on rate and count of youth suicide deaths. Counties that are highlighted, below an average annual rate or 10.5 are not eligible to apply.

Suicide deaths and rates in youth aged 10 to 24 years by county, Oregon, 2020-2022			
Rate lower than the national average			
County	**Death count**	**Population**	**Average annual rate**
Baker	7	7715	90.7
Benton	5	89055	5.6
Clackamas	28	224586	12.5
Clatsop	2	19693	10.2
Columbia	6	27143	22.1
Coos	1	28919	3.5
Crook	3	11932	25.1
Curry	0	8027	0
Deschutes	13	97113	13.4
Douglas	5	52448	9.5
Gilliam	1	904	110.6
Grant	1	2964	33.7
Harney	2	3360	59.5
Hood River	1	13644	7.3
Jackson	13	114806	11.3
Jefferson	2	13761	14.5
Josephine	13	41057	31.7
Klamath	2	37558	5.3
Lake	2	3756	53.2
Lane	34	244316	13.9
Lincoln	5	20782	24.1
Linn	14	70698	19.8
Malheur	1	20590	4.9
Marion	28	214582	13

Suicide deaths and rates in youth aged 10 to 24 years by county, Oregon, 2020-2022			
Rate lower than the national average			
County	**Death count**	**Population**	**Average annual rate**
Morrow	2	8177	24.5
Multnomah	49	388950	12.6
Polk	7	61114	11.5
Sherman	0	790	0
Tillamook	3	12336	24.3
Umatilla	6	50238	11.9
Union	2	17072	11.7
Wallowa	0	3243	0
Wasco	1	13848	7.2
Washington	34	336700	10.1
Wheeler	0	544	0
Yamhill	10	65882	15.2
Note: Rates are death per 100,000.			
Average Annual National Rate: 10.5, CDC 2020-2022			