

BEFORE THE BOARD OF COUNTY COMMISSIONERS

FOR COLUMBIA COUNTY, OREGON

In the Matter of Establishing an Employee Identification)
System for Security Reasons)

ORDER NO. 100-01

WHEREAS, recent events dictate that government facilities increase security protection; and

WHEREAS, the possibility of harm to County employees or facilities through unauthorized persons entering County facilities exists; and

WHEREAS, to reduce the risk of this harm, authorized employees should be able to be readily identified when in any County facility;

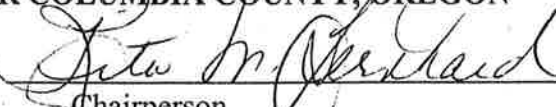
NOW, THEREFORE, IT IS HEREBY ORDERED as follows:

- 1) Effective February 1, 2002, all employees must display a County produced photo identification badge on their persons when in any County facility. Employees who work with heavy equipment and to whom the wearing of a badge would represent a safety hazard are not required to display this on their persons while performing such work.
- 2) County law enforcement personnel may utilize their law enforcement badges as identification, if the personnel are in uniform and the badge is prominently displayed.
- 3) Any County employee who represents themselves as a County official to a member of the public will have an official County photo identification badge visibly displayed when entering any resident's property or place of business in order to conduct the employee's job duties in relation to that property or place of business. Any County employee who has enforcement or citation related authority will visibly display an official County photo identification badge when off site and utilizing that authority.
- 4) Departments heads will be responsible for enforcing this Order and ensuring all employees report to work with their photo identification appropriately displayed.
- 5) Employees will be responsible for the replacement cost (as determined by the General Services Director) of any lost or damaged badges.


- 6) Employees are prohibited from wearing their County photo identification badges when off duty and not serving in their official capacities.
- 7) The Human Resources Director and General Services Director are directed to develop, implement and update procedures for ensuring that all employees are issued photo identification badges.

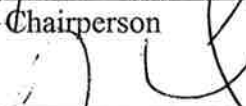
DATED this 19th day of December, 2001.

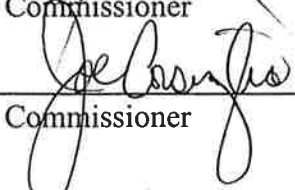
**BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON**

By: 
Chairperson

Approved as to form

By: 
Office of County Counsel

By: 
Commissioner

By: 
Commissioner