

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

In the Matter of Exempting a Personal)
Services Contract for the Provision of a)
Geotechnical Evaluation on Hermo Road)
from the Screening and Selection Procedures) ORDER NO. 92-00
of the Personal Services Contracting Rule)

WHEREAS, Section 10 of the Columbia County Personal Services Contracting Rule, adopted by Order No. 16-96, authorizes the Department of General Services, with approval of County Counsel, to exempt certain personal services contracts from the screening and selection procedures of the Personal Services Contracting Rule upon approval of the following findings: (a) It is unlikely that such exemption will encourage favoritism in the awarding of personal services contracts or substantially diminish competition for these contracts; and (b) the awarding of personal services contracts pursuant to the exemption will result in substantial cost savings to the County; in making such findings the Board may consider the type, cost, amount of the contract, number of persons available to bid and such other factors as the Department may deem appropriate; and

WHEREAS, the Columbia County Development Agency was established by ordinance 99-7 on March 28th, 2000; and

WHEREAS, the Columbia County Development Agency is involved in an urban renewal project at Port Westward Industrial Park (the Park) on land owned by the Port of St. Helens outside the City of Clatskanie; and

WHEREAS, Cascade Grain plans to build and operate an industrial plant at the Park, necessitating certain improvements to access roads leading to the Park; and

WHEREAS, PSI was hired by Cascade Grain and completed a geotechnical study at the South end of the Park, after which Cascade Grain was asked to relocate to the north end of the park due to wetland issues; and

WHEREAS, it has been determined that a geotechnical evaluation is necessary on Hermo road to establish the best route to access the Park; and

WHEREAS, because Cascade Grain was asked to relocate after the original geotechnical work was completed, and because funding became available, the City of Clatskanie and the County agreed to finance the additional geotechnical evaluation on Hermo road; and

WHEREAS, the County and the City of Clatskanie entered into a Memorandum of Understanding, effective on July 26, 2000, in which the County agreed to a contract with PSI for the provision of such geotechnical evaluation; said contract being attached hereto as Exhibit A and incorporated herein by this reference.

WHEREAS, due to its early involvement with Cascade Grain and family members at the Port Westward Site, PSI is the single personal services contractor that has had access to factual, technical or statistical information necessary to perform the work required; and

WHEREAS, it is unlikely that the exemption of a personal services contract will encourage favoritism in the awarding of personal services contracts or substantially diminish competition for these contracts; and the awarding of such personal services contract pursuant to the exemption will result in substantial cost savings to the County.

WHEREAS, PSI has proposed to do the necessary work for \$18,054.00; and

WHEREAS, because of the amount of the contract and the atypical relationship between the parties involved in the contracting for the geotechnical evaluation, County Counsel recommended that the exemption be formally approved by the Board of County Commissioners;

NOW, THEREFORE, IT IS HEREBY ORDERED that the contract with PSI to perform a Geotechnical evaluation on Hermo Road in accordance with PSI's written proposal, is hereby exempted from the screening and selection procedures of the Personal Services Contracting Rule, and the General Services Director is authorized to sign the personal services contract subject to the approval of the Office of the County Counsel.

DATED this 6 day of September, 2000.

Approved as to form

By: Sarah E. Gow
Office of County Counsel

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

By: Jack P. Peterson
Chair
By: John M. Grubbs
Commissioner
By: [Signature]
Commissioner

EXHIBIT A

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING is made by and between Columbia County, a political subdivision of the State of Oregon, and the City of Clatskanie, for the purposes of to fund the performance of a geotechnical study on Hermo Road and associated improvements as a route to and from Port Westward in Columbia County.

WHEREAS, the City of Clatskanie and Columbia County agree that it is in the best interest of the community to encourage development at the Port Westward Industrial Site; and

WHEREAS, a geotechnical study is necessary to evaluate the subsurface soil conditions on Hermo Road and associated improvements in order to provide appropriate recommendations for access improvements to the Port Westward industrial site; and

WHEREAS, the City of Clatskanie and Columbia County desire to obtain the services of a qualified consultant to perform a geotechnical study (hereinafter referred to as the project); and

WHEREAS, the Columbia County Road Department has obtained a lump sum bid from Professional Service Industries, Inc. (PSI) to perform the geotechnical study according to PSI's proposal which is attached hereto as Exhibit A, and is incorporated herein by this reference, in the amount of \$18,054.00;

NOW, THEREFORE, the City of Clatskanie and Columbia County Agree as follows:

1. Columbia County will enter into an agreement for the provision of a geotechnical study. However, Columbia County shall not enter into such agreements until funding is secured to pay for the project.
2. The City of Clatskanie shall secure funding for the project by seeking a \$20,000.00 SPWF loan from the Oregon Economic Development Department.
3. Columbia County shall be responsible for contributing \$10,000.00 towards repayment of such SPWF loan.
4. Columbia County and the City of Clatskanie shall put forth their best efforts to make possible repayment of such loan out of tax increment funds from the Columbia County Urban Renewal Agency.

DATED this 26th day of July, 2000.

CITY OF CLATSKANIE

By: Larry Cole
Larry Cole, City Manager

BOARD OF COUNTY COMMISSIONERS FOR
COLUMBIA COUNTY

By: Jack Peterson
Jack Peterson, Chair

EXHIBIT A



Mr. Dave Hill
Public Works Director
Columbia County Road Department
P.O. Box 366
St. Helens, Oregon 97051

April 6, 2000

Re: **Geotechnical Evaluation, Hermo Road & Associated Improvements,
Cascade Grain Company, Port Westward, Oregon**

Dear Mr. Hill:

Introduction

At your request, we are pleased to submit for your consideration our proposal to perform a geotechnical evaluation for the above-referenced project site.

Proposed Construction

Construction proposed at this site is anticipated to consist of:

1. The widening of an approximate 3 mile stretch of Hermo Road from the intersection of Mayger Road to the gate located at the end of Hermo Road. The east side of the road will be widened and will require maximum fill depths on the order of 12 to 15 feet.
2. The construction of an approximate ½ to ¾ mile long road between the north end of Hermo Road (at the gate) and the south end of the site improvements. Maximum fills on the order of 5 to 6 feet are anticipated in this area.
3. An approximate ¼ mile stretch of road located along the south side of the existing railroad tracks parallel to Kallunki Road. Maximum fills on the order of 20 feet are anticipated in this area.

Scope of Work

The purpose of our services will be to evaluate the subsurface soil conditions at the site in order to provide appropriate recommendations for site preparation and pavement design. In order to accomplish this, we propose the following scope of services:

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1. You have requested that the site exploration be accomplished by means of 7 soil borings along Hermo Road, 3 borings along the road between the north end of Hermo Road (at the gate) and the south end of the site improvements, and 3 borings along the stretch of road located along the side of the existing railroad tracks parallel to Kalfunki Road. PSI proposes to perform the 13 borings using either mud-rotary or hollow-stem-auger drilling techniques depending on the soil conditions encountered. The borings will be approximately 40 to 50 feet deep, or less if a competent bearing stratum is reached at shallower depths. It is our understanding that Hermo Road has experienced some settling problems in the past. Selected samples of the soils encountered will be returned to our laboratory for further evaluation and testing.
2. A laboratory testing program will be performed in order to assess the physical and engineering characteristics of the soils. Laboratory testing may include moisture content tests, gradation tests, Atterberg limits tests, and consolidation tests.
3. Our conclusions, recommendations, and opinions will be included in our final written report addressing site preparation, placement and compaction of fill materials, estimations of settlement beneath road embankment fill sections, and preparation of pavement areas. A recommended asphaltic pavement design section will also be included in our report along with detailed boring logs (showing soil classifications, lab data, and depth to water table) and a site map showing the location of all borings.

Schedules and Fees

Presently, we can begin our field explorations on or about April 24, 2000 after receiving your authorization to proceed and following any utility location work. We expect that the exploration program should take about eight to ten days on the site.

Within a week following the completion of our fieldwork, we will be able to provide you preliminary recommendations as they are developed. Our final written report will document recommendations provided verbally and will be available within 2 to 3 weeks after completion of the field work. If the project requires a more accelerated schedule, please let us know and we will try to accommodate your needs.

For the scope of services outlined herein, we estimate our fee to be on the order of:

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Geotechnical Evaluation: \$18,054.00

All services will be billed at the units rates shown on page 4. You will only be billed for those services performed.

Authorization to Proceed

Written authorization for our services is required. Your authorization and acceptance of our General Conditions can be made by signing one copy of this proposal in the appropriate space provided and returning it to us. Alternately, a purchase order explicitly referring to this proposal and attachments is acceptable. Authorization by FAX is appreciated and facilitates early scheduling of services. Our FAX number is (503) 289-1918.

If there are any questions regarding this proposal, please do not hesitate to call on us. It is our sincere hope that we may be of service to you on this project. Should you have any questions, please contact me at (503) 978-4704.

Sincerely,

Professional Service Industries, Inc.

David P. Holt, P.E.
Project Engineer

dph:dph



Expires: 6/30/2007

Attachment: Confirmation of Authorization, General Conditions

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PROJECT NAME: Geotechnical Evaluation, Hermo Road & Associated
Improvements, Cascade Grain Company, Port Westward, Oregon

CME Mud-Rotary or Hollow-Stem-Auger Drilling	
• 1 Mobilization	\$ 000.00
• Bulldozer Rental - 1 week @ \$1,350/WK	\$ 1,350.00
• Estimated 685 feet @ \$11.00/FT.	\$ 6,435.00
• Abandonment	\$ 700.00
• 40 Hours Registered Geologist - Field @ \$75.00/HR.	\$ 3,000.00
• Boring Layout & Utility Check	\$ 600.00
Subtotal	<u>\$12,085.00</u>
Laboratory	
• 5 Washed Sieve Analysis @ \$80.00/EA.	\$ 400.00
• 50 Moisture Content @ \$10.00/EA.	\$ 500.00
• 6 Atterberg Limits @ \$75.00/EA.	\$ 375.00
• 2 Consolidation Tests @ \$400.00/EA.	\$ 800.00
Subtotal	<u>\$2,075.00</u>
Engineering	
• 20 Hours Professional Engineer @ \$85.00/HR.	\$1,700.00
• 2 Hours Senior Engineer Review @ \$125.00/HR.	\$ 250.00
Subtotal	<u>\$2,200.00</u>
Report Preparation	
• 10 Hours Clerical @ \$35.00/HR.	\$350.00
Subtotal	<u>\$350.00</u>
Per Diem	
• 8 Days x 2 people @ \$84.00/Day/Person	\$ 1,344.00
Subtotal	<u>\$ 1,344.00</u>
TOTAL ESTIMATED FEES	<u>\$18,054.00</u>

CONFIRMATION OF AUTHORIZATION - GEOTECHNICAL EVALUATION
Please proceed according to the above-stated terms. Services are provided under the terms of the PSI General Conditions, a copy of which is enclosed.

AGREED TO, THIS _____ DAY OF _____, 2000
BY (please print): _____
TITLE: _____
COMPANY: _____
SIGNATURE: _____