

BEFORE THE BOARD OF COUNTY COMMISSIONERS

FOR COLUMBIA COUNTY, OREGON

In the Matter of Appointing)
Pieper-Ramsdell Agency, Inc.,)
of St. Helens, Oregon,)
as Insurance Agent-of-Record)

ORDER NO. 38-2000

WHEREAS, pursuant to OAR 125-310-140(1), adopted by reference by Section 11 of Ordinance No. 88-3, prior to the selection of an insurance agent-of-record, Columbia County shall advertise for such agent both in at least one newspaper of general circulation in the area where the contract is to be performed and at least one insurance trade publication of general circulation in the state; and

WHEREAS, on March 11, 1997, *The Chronicle* published the County's Request for Proposals for Insurance Agent-of-Record Services, and on March 15, 2000, the trade journal *Daily Journal of Commerce* published the Request for Proposals; and

WHEREAS, OAR 125-310-140(1), referenced above, also requires the County in selecting its agent-of-record, to select the agent most likely to perform the most cost-effective services; and

WHEREAS, in determining cost-effectiveness, the County established a list of criteria including qualifications, staffing, experience, clients and references, financial savings, sample reports, response and service, cost of service, and associated services; and

WHEREAS, by May 2, 1997, the advertised deadline, the County received three proposals from the following:

Pieper-Ramsdell Agency, Inc.
P.O. Box 596
St. Helens, Oregon 97051

Insurance Services Northwest
P.O. Box 506
St. Helens, Oregon 97051

J.B.L.&K.
220 N.W. Second Avenue
Portland, OR 97209

WHEREAS, the proposals were reviewed by an Evaluation Committee and two of the evaluators recommended that the Board select Pieper-Ramsdell and two of the evaluators recommended J.B.L.&K.; and

WHEREAS, at its April 19, 2000, regularly scheduled meeting the Board of County Commissioners considered the three proposals and the recommendations of the Evaluation Committee and determined that the proposal submitted by Pieper-Ramsdell Agency, Inc., best met the criteria as advertised; and

WHEREAS, the Board agreed to appoint Pieper-Ramsdell Agency, Inc., as County Insurance Agent-of-Record for three years effective from July 1, 2000, through June 30, 2003;

NOW, THEREFORE, IT IS HEREBY ORDERED that the Pieper-Ramsdell Agency, Inc., is appointed as the Insurance Agent-of-Record for Columbia County, Oregon, for three years effective from July 1, 2000, through June 30, 2003, subject to negotiation of a mutually acceptable contract.

DATED this 3rd day of May, 2000.

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

Approved as to form

By: 
Office of County Counsel

By: 
Chairman

By: 
Commissioner

By: 
Commissioner