

COLUMBIA COUNTY BOARD OF COMMISSIONERS
BOARD MEETING

WORK SESSION MINUTES

November 22, 2011

The Columbia County Board of Commissioners met in a scheduled work session at 10:00 a.m. with Commissioner Anthony Hyde, Commissioner Earl Fisher and Commissioner Henry Heimuller, together with Sarah Hanson, County Counsel and Jan Greenhalgh, Board Secretary.

Commissioner Hyde called the meeting to order.

REPORT ON IT/NEEDS ASSESSMENT:

Jean Ripa gave a brief report on the status of the IT department, as outlined in her memo dated 11/8/11. She has been working with Commissioner Fisher over the past year on things such as outsourcing the IT department, the concept of moving to things on line such a cloud computing, etc. She wouldn't recommend any large changes be made until a Needs Assessment is completed. She has a proposal from Lane Council of Governments (LCOG) to perform an IT Needs Assessment. At this point, she is looking to the Board for direction on where she should go from here. Commissioner Fisher stated that, given the county's current financial situation, outsourcing is probably not an option at this time. He would suggest moving forward with an needs assessment for strategic planning first. Jean understands there may be a grant available to help pay the cost and will be checking into that.

Regarding the needs assessment agreement with LCOG, she will bring that back for final review and action by the Board at a later date.

AFSCME SUGGESTIONS FOR COST SAVINGS:

Jean addressed her letter to AFSCME Local 1442 in response to their suggestions for costs savings for the county budget. The ideas were very specific and could actually add up to some savings. She suggested they continue to bring forth their constructive ideas.

FORMAT FOR SERVICE AWARD PROGRAM:

Jean presented the Board with some format ideas that might be helpful for the Board when presenting the employee service awards. The Board stated that the index cards are very helpful and will continue to use them.

UPDATED JOB DESCRIPTION FOR EMERGENCY MANAGEMENT DIRECTOR:

Jean presented information on the updated job description for the Emergency Management Director position. The Board has reviewed, agreed with the update and will add it to the next consent agenda for approval.

STEPHANIE KLEPEL - DIBBLEE POINT BEACH ACCESS:

Stephanie Klepel, 34067 Sykes Road, St. Helens: About a month ago, Stephanie came before the Board with a copy of an agreement between the Friends of Dibblee Point and DSL for the purpose of keeping the access road maintained. This agreement is due to expire 12/31/11 and she is needing a status update from the Board. Commissioner Heimuller understood this was just for his information so nothing has been done at this point. The Board suggested that Stephanie get in contact with Glen Crinklaw, Parks Director, to look into this. Stephanie will get the copy back from Commissioner Heimuller and get it over to Glen today.

BCX, INC. MODIFIED PROPOSAL FOR PAST DUE DEPLETION FEES:

Todd Dugdale, LDS Director, came before the Board with an updated proposal from Craig Smith of BCX, Inc. on the past due depletion fees for Dibblee Point. Todd reminded the Board that the initial request to reduce these fees was rejected by the

Board until adequate written documentation signed by Knife River was submitted to the county. Todd is holding the \$10,000 from BCX until this issue is settled. The Board directed Todd to give BCX a date certain (12/31/11) to get all necessary documentation to the Board or they are liable for payment in full.

DEER POINTE MOBILE HOME PARK APPEAL:

Todd and Robin discussed the upcoming appeal to the Planning Commission filed by Don Campbell dealing with regards to the Deer Pointe Meadows MHP. Staff is suggesting that the Board take jurisdiction over this matter and set a hearing date for the appeal. After little discussion, Commissioner Fisher moved and Commissioner Heimuller seconded to take original jurisdiction over the Don Campbell appeal. The motion carried unanimously.

SHERIFF'S WEEKLY UPDATE:

This matter was held over one week.

EXECUTIVE SESSION UNDER ORS 192.660(2)(e) - REAL PROPERTY:

The Board recessed the regular session to go into Executive Session as allowed under ORS 192.660(2)(e). Upon coming out of Executive Session, Commissioner Fisher moved and Commissioner Heimuller seconded to approve the Dyno Noel Easement for firing range access and authorize the Chair to sign. The motion carried unanimously.

The Executive Session under ORS 192.660(2)(h) was held over one week.

With nothing further coming before the Board, the meeting was adjourned.

Dated at St. Helens, Oregon this 22nd day of November, 2011.

NOTE: A tape of this meeting is available for purchase by the public or interested parties.

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

By: _____

Anthony Hyde, Chair

By: _____

Earl Fisher, Commissioner

Recording Secretary:

By: _____

Henry Heimuller, Commissioner

By: _____

Jan Greenhalgh, Board Secretary