

COLUMBIA COUNTY BOARD OF COMMISSIONERS  
BOARD MEETING

**WORK SESSION MINUTES**

July 26, 2011

The Columbia County Board of Commissioners met in a regularly scheduled work session at 10:00 a.m. with Commissioner Anthony Hyde, Commissioner Earl Fisher and Commissioner Heimuller, together with Sarah Hanson, County Counsel and Jan Greenhalgh, Board Secretary.

Commissioner Hyde called the meeting to order.

**TRANSPORTATION IMPROVEMENT AGREEMENT FOR PORT WESTWARD:**

Dave Hill, Public Works Director, came before the Board to discuss the PGE Transportation Improvement Agreement for Port Westward, Unit 2. In response to the County's request, the Oregon Department of Energy has required PGE to enter into an Amended Traffic Improvement Agreement based on the Traffic Impact Analysis Study for the second power generation unit and shall pay a Traffic Improvement Contribution to Columbia County. Dave has had a lot of discussions with Rick Tetzloff, PGE, about what that contribution should be. The long and short is that PGE is willing to pay the County \$229,210, minus the \$87,600 owed them, for a total amount of \$141,610. Dave believes this is a fair offer and is recommending that the County accept it.

After lengthy discussion, the Board is in agreement with the offer and directed County Counsel to prepare the agreement for Board action.

**FACILITIES MAINTENANCE/CAPITAL PROJECT MANAGEMENT PROGRAM:**

Todd Dugdale, LDS Director, was present for some general discussion on the facilities maintenance/capital project management program. There is frequent interaction between the Board and the Facilities Maintenance/Capital Projects Management staff. Whether that interaction involves a proposed project, current capital project, a routine facility use or maintenance issue, it is important the staff understand Board needs and expectations. Recently, Todd received some feedback from Board about the responsiveness of staff in this area and discussion was held on how to address those issues and concerns. Commissioner Fisher would like to see bi-weekly reports on the larger projects such as the HVAC/Lighting and Transit Facility to keep the Board informed and updated. Discussion was also held on possible dual uses of the drug court space in the old Courthouse and the need for clarification in the agreement. On another issue, Commissioner Heimuller

indicated that the courthouse clock is in running condition, it just needs to be wound. He is working on putting together a group of volunteers that will commit to keeping the clock wound and those details still need to be worked out.

US FLAG POLICY:

Todd has drafted a policy and procedures for displaying the US Flag at the riverside and plaza locations. After review, there was Board consensus to approve the policy.

ANNUAL EMPLOYEE APPRECIATION EVENTS:

Jean Ripa, Human Resources, talked about ways to show appreciation to county employees and suggest giving out water bottles to all employees at the county picnic. The Board agreed and authorized Jean to purchase the water bottles.

JUVENILE/ADULT CORRECTIONS:

Jean Ripa reviewed her memo to the Board regarding the option for the Adult/Juvenile Corrections merger. It has also been suggested that the District Attorney's office be looked at as a possible option to oversee the Juvenile Department. The outline was reviewed and Jean will be gathering additional information and input for Board review in early September.

EXECUTIVE SESSION UNDER ORS 192.660(2)(d) - BARGAINING:

The Board recessed the regular session to go back into Executive Session as allowed under ORS 192.660(2)(d). Upon coming out of Executive Session, no action was taken by the Board.

With nothing further coming before the Board, the meeting was adjourned.

Dated at St. Helens, Oregon this 26<sup>th</sup> day of July, 2011.

NOTE: A tape of this meeting is available for purchase by the public or interested parties.

BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

By: \_\_\_\_\_

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Anthony Hyde, Chair

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By: \_\_\_\_\_

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Earl Fisher, Commissioner

Recording Secretary:

By: \_\_\_\_\_

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Henry Heimuller, Commissioner

By: \_\_\_\_\_  
Jan Greenhalgh, Board Secretary