

COLUMBIA COUNTY BOARD OF COMMISSIONERS
BOARD MEETING

WORK SESSION MINUTES

June 14, 2011

The Columbia County Board of Commissioners met in a regularly scheduled work session at 10:00 a.m. with Commissioner Anthony Hyde, Commissioner Earl Fisher and Commissioner Heimuller, together with Sarah Hanson, County Counsel and Jan Greenhalgh, Board Secretary.

Commissioner Hyde called the meeting to order.

LOCAL PUBLIC HEALTH AUTHORITY CONTRACT UPDATE:

Jay Tappen, Karen Ladd and Dan Garrison were present for discussions relating to the Local Public Health Authority contract. Sarah has been working with Akin Blitz on the contract and the only remaining issue appears to be the language in Section 9.L regarding open meetings. It was noted that the County is under a very short time frame here and the contract needs to be in place within the next two weeks. Lengthy discussion was held on open meetings, transparency, executive sessions, public comment period and notice requirements. Specific language was finalized and Sarah will prepare the final document reflecting the language discussed today, send it to Jay Tappen for review and have it ready for approval by the Board tomorrow.

DEPARTMENT HEAD EVALUATION PROCESS:

Jean Ripa addressed the process and forms for the department head performance evaluations and asked if the Board is still in agreement with the procedures as established. The Board normally holds the evaluations during a scheduled work session or staff meeting. The Board briefly commented and is comfortable with the form and procedures and directed Jean to begin scheduling evaluations for sometime in August.

RECRUITMENT FOR JUVENILE AND EMERGENCY MANAGEMENT DIRECTORS:

Jean reviewed the recruitment process for the Juvenile Director and Emergency Management Director positions. She explained that while the interviews themselves can be held in Executive Session, the job descriptions and criteria must first be discussed in open session with the opportunity for public comment. Jean presented the Board with information on both positions and her suggestions for the make up of the interview panel for both. At this time, the Board opened it

up for public comment. Hearing no comments, Commissioner Fisher moved and Commissioner Heimuller seconded to approve the criteria for the Juvenile Director and Emergency Management Director positions. The motion carried unanimously.

TRANSFER OF ASSETS FROM CHD TO COUNTY:

Sarah discussed the transfer of assets from CHD. The CHD Board has adopted a resolution authorizing Karen Ladd to sign over the vehicle, real property and all equipment to the County. She will be discussing the transfer of the remaining cash, approximately \$60,000, to be turned over to the county to go towards public health services. She would recommend that CHD cut a check to the County and it not go directly to the Foundation. The Board agreed, however Commissioner Heimuller wants assurance that the \$60,000 is not "hospital" money. Sarah stated that she is working with Tom Engle to finalize the contract with the Foundation and it should be ready for approval by the Board tomorrow.

The Board recessed the meeting and reconvened at 2:00 p.m. with all present.

EXECUTIVE SESSION UNDER ORS 192.660(2)(f) - EXEMPT RECORDS:

The Board immediately recessed the regular session to go into Executive Session as allowed under ORS 192.660(2)(f) to consider records exempt by law from public inspection, specifically a proposal for a Strategic Investment Program (SIP) Agreement submitted to the County in confidence, with information that should reasonably be considered confidential, which the County agreed to keep confidential, and with a determination that the public interest would suffer if the proposal were disclosed. The process, the nature of the proposed investment, and the scope and nature of the benefits to the County and other government bodies were discussed. Upon coming out of Executive Session, no action was taken by the Board.

With nothing further coming before the Board, the meeting was adjourned.

Dated at St. Helens, Oregon this 14th day of June, 2011.

NOTE: A tape of this meeting is available for purchase by the public or interested parties.

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

By: _____

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Anthony Hyde, Chair

By: _____

Earl Fisher, Commissioner

Recording Secretary:

By: _____

By: _____

Henry Heimuller, Commissioner
Jan Greenhalgh, Board Secretary